

2021 Biweekly Payroll Calendar Due Dates

	Pay Period Begin Date	Pay Period End Date	Wednesday Payday	Timesheets Due (every Fri)	DTE due	Approver Deadline (Monday)	Forms Deadline to HR	Run Payroll Reports (usually Wed)	Payroll Edits Due (usually Fri)	Payroll Close Date	Payroll #	Holidays & Comments
Spring 2021	01/01/21	01/31/21	02/11/21	1/31 by 5pm	2/1 by noon	2/1 by 7pm	01/20/21	02/03/21	2/8 by noon	02/09/21	2	
	02/01/21	02/26/21	03/11/21	2/26 by 5pm	3/1 by noon	3/1 by 7pm	02/20/21	03/03/21	3/8 by noon	03/09/21	3	President's Day Feb 15
	02/27/21	03/12/21	03/24/21	3/12 by 5pm	3/15 by noon	3/15 by 7pm	03/02/21	03/17/21	3/19 by noon	03/22/21	6	Deduction Holiday
	03/13/21	03/26/21	04/07/21	3/26 by 5pm	3/29 by noon	3/29 by 7pm	03/16/21	03/31/21	4/2 by noon	04/05/21	7	
	03/27/21	04/09/21	04/21/21	4/9 by 5pm	4/12 by noon	4/12 by 7pm	03/30/21	04/14/21	4/16 by noon	04/19/21	8	
	04/10/21	04/23/21	05/05/21	4/23 by 5pm	4/26 by noon	4/26 by 7pm	04/13/21	04/28/21	4/30 by noon	05/03/21	9	
	04/24/21	05/07/21	05/19/21	5/7 by 5pm	5/10 by noon	5/10 by 7pm	04/27/21	05/12/21	5/14 by noon	05/17/21	10	
	05/08/21	05/21/21	06/02/21	5/21 by 5pm	5/24 by noon	5/24 by 7pm	05/11/21	05/26/21	5/27 by noon	05/28/21	11	
	05/22/21	06/04/21	06/16/21	6/4 by 5pm	6/7 by noon	6/7 by 7pm	05/25/21	06/09/21	6/11 by noon	06/14/21	12	Memorial Day May 31
	06/05/21	06/18/21	06/30/21	6/18 by 5pm	6/21 by noon	6/21 by 7pm	06/08/21	06/23/21	6/25 by noon	06/28/21	13	Deduction Holiday
Summer 2021	06/19/21	07/02/21	07/14/21	7/2 by 5pm	7/6 by noon	7/6 by 7pm	06/22/21	07/08/21	7/9 by noon	07/12/21	14	
	07/03/21	07/16/21	07/28/21	7/16 by 5pm	7/19 by noon	7/19 by 7pm	07/06/21	07/21/21	7/23 by noon	07/26/21	15	Independence Day Jul 5
	07/17/21	07/30/21	08/11/21	7/30 by 5pm	8/2 by noon	8/2 by 7pm	07/20/21	08/04/21	8/6 by noon	08/09/21	16	
	07/31/21	08/13/21	08/25/21	8/13 by 5pm	8/16 by noon	8/16 by 7pm	08/03/21	08/18/21	8/20 by noon	08/23/21	17	
	08/14/21	08/27/21	09/08/21	8/27 by 5pm	8/30 by noon	8/30 by 7pm	08/17/21	09/01/21	9/2 by 5pm	09/03/21	18	
	08/28/21	09/10/21	09/22/21	9/10 by 5pm	9/13 by noon	9/13 by 7pm	08/31/21	09/15/21	9/17 by noon	09/20/21	19	Labor Day Sep 6
	09/11/21	09/24/21	10/06/21	9/24 by 5pm	9/27 by noon	9/27 by 7pm	09/14/21	09/29/21	10/1 by noon	10/04/21	20	
	09/25/21	10/08/21	10/20/21	10/8 by 5pm	10/11 by noon	10/11 by 7pm	09/28/21	10/13/21	10/15 by noon	10/18/21	21	
	10/09/21	10/22/21	11/03/21	10/22 by 5pm	10/25 by noon	10/25 by 7pm	10/12/21	10/27/21	10/29 by noon	11/01/21	22	
	10/23/21	11/05/21	11/17/21	11/05 by 5pm	11/8 by noon	11/8 by 7pm	10/26/21	11/10/21	11/12 by noon	11/15/21	23	
Fall 2021	11/06/21	11/19/21	12/01/21	11/19 by 5pm	11/22 by noon	11/22 by 7pm	11/09/21	11/24/21	11/24 by noon	11/29/21	24	Veteran's Day Nov 11
	11/20/21	12/03/21	12/15/21	12/3 by 5pm	12/6 by noon	12/6 by 7pm	11/23/21	12/08/21	12/10 by noon	12/13/21	25	Thanksgiving Days Nov25-26
	12/04/21	12/17/21	12/29/21	12/17 by 5pm	12/20 by noon	12/20 by 7pm	12/07/21	12/22/21	12/23 by noon	12/27/21	26	Deduction Holiday
	12/18/21	12/31/21	01/12/22	12/31 by 5pm	1/4 by noon	1/4 by 7pm	12/21/21	01/06/21	1/6 by 5pm	01/10/22	1	

KEY: Deduction Holiday Short timeline due to holiday

HINTS: Payroll paperwork/epaf deadline is 3 days after the start of the pay period begin date.