

2021 Biweekly Payroll Calendar Due Dates

	Pay Period Begin Date	Pay Period End Date	Wednesday Payday	Payroll #	Timesheets Due (every Fri)	DTE due	Approver Deadline (Monday)	Forms Deadline to HR	Run Payroll Reports (usually Wed)	Payroll Edits Due (usually Fri)	Payroll Close Date	Payroll #	Holidays & Comments
Spring 2021	01/01/21	01/31/21	02/11/21	2	1/31 by 5pm	2/1 by noon	2/1 by 7pm	01/20/21	02/03/21	2/8 by noon	02/09/21	2	
	02/01/21	02/26/21	03/11/21	3	2/26 by 5pm	3/1 by noon	3/1 by 7pm	02/20/21	03/03/21	3/8 by noon	03/09/21	3	President's Day Feb 15
	02/27/21	03/12/21	03/24/21	6	3/12 by 5pm	3/15 by noon	3/15 by 7pm	03/02/21	03/17/21	3/19 by noon	03/22/21	6	Deduction Holiday
	03/13/21	03/26/21	04/07/21	7	3/26 by 5pm	3/29 by noon	3/29 by 7pm	03/16/21	03/31/21	4/2 by noon	04/05/21	7	
	03/27/21	04/09/21	04/21/21	8	4/9 by 5pm	4/12 by noon	4/12 by 7pm	03/30/21	04/14/21	4/16 by noon	04/19/21	8	
	04/10/21	04/23/21	05/05/21	9	4/23 by 5pm	4/26 by noon	4/26 by 7pm	04/13/21	04/28/21	4/30 by noon	05/03/21	9	
	04/24/21	05/07/21	05/19/21	10	5/7 by 5pm	5/10 by noon	5/10 by 7pm	04/27/21	05/12/21	5/14 by noon	05/17/21	10	
	05/08/21	05/21/21	06/02/21	11	5/21 by 5pm	5/24 by noon	5/24 by 7pm	05/11/21	05/26/21	5/27 by noon	05/28/21	11	
	05/22/21	06/04/21	06/16/21	12	6/4 by 5pm	6/7 by noon	6/7 by 7pm	05/25/21	06/09/21	6/11 by noon	06/14/21	12	Memorial Day May 31
	06/05/21	06/18/21	06/30/21	13	6/18 by 5pm	6/21 by noon	6/21 by 7pm	06/08/21	06/23/21	6/25 by noon	06/28/21	13	Deduction Holiday
	06/19/21	07/02/21	07/14/21	14	7/2 by 5pm	7/6 by noon	7/6 by 7pm	06/22/21	07/08/21	7/9 by noon	07/12/21	14	
	07/03/21	07/16/21	07/28/21	15	7/16 by 5pm	7/19 by noon	7/19 by 7pm	07/06/21	07/21/21	7/23 by noon	07/26/21	15	Independence Day Jul 5
	07/17/21	07/30/21	08/11/21	16	7/30 by 5pm	8/2 by noon	8/2 by 7pm	07/20/21	08/04/21	8/6 by noon	08/09/21	16	
	07/31/21	08/13/21	08/25/21	17	8/13 by 5pm	8/16 by noon	8/16 by 7pm	08/03/21	08/18/21	8/20 by noon	08/23/21	17	
	08/14/21	08/27/21	09/08/21	18	8/27 by 5pm	8/30 by noon	8/30 by 7pm	08/17/21	09/01/21	9/2 by 5pm	09/03/21	18	
	08/28/21	09/10/21	09/22/21	19	9/10 by 5pm	9/13 by noon	9/13 by 7pm	08/31/21	09/15/21	9/17 by noon	09/20/21	19	Labor Day Sep 6
	09/11/21	09/24/21	10/06/21	20	9/24 by 5pm	9/27 by noon	9/27 by 7pm	09/14/21	09/29/21	10/1 by noon	10/04/21	20	
09/25/21	10/08/21	10/20/21	21	10/8 by 5pm	10/11 by noon	10/11 by 7pm	09/28/21	10/13/21	10/15 by noon	10/18/21	21		
10/09/21	10/22/21	11/03/21	22	10/22 by 5pm	10/25 by noon	10/25 by 7pm	10/12/21	10/27/21	10/29 by noon	11/01/21	22		
10/23/21	11/05/21	11/17/21	23	11/05 by 5pm	11/8 by noon	11/8 by 7pm	10/26/21	11/10/21	11/12 by noon	11/15/21	23		
11/06/21	11/19/21	12/01/21	24	11/19 by 5pm	11/22 by noon	11/22 by 7pm	11/09/21	11/24/21	11/24 by noon	11/29/21	24	Veteran's Day Nov 11	
11/20/21	12/03/21	12/15/21	25	12/3 by 5pm	12/6 by noon	12/6 by 7pm	11/23/21	12/08/21	12/10 by noon	12/13/21	25	Thanksgiving Days Nov25-26	
12/04/21	12/17/21	12/29/21	26	12/17 by 5pm	12/20 by noon	12/20 by 7pm	12/07/21	12/22/21	12/23 by noon	12/27/21	26	Deduction Holiday	
12/18/21	12/31/21	01/12/22	1	12/30 by 5pm	1/3 by noon	1/3 by 7pm	12/21/21	01/05/22	1/7 by noon	01/10/22	1	New Year - Dec 31	

KEY: Deduction Holiday Short timeline due to holiday

HINTS: Payroll paperwork/epaf deadline is 3 days after the start of the pay period begin date.