



Office of International Programs * 400 Culbertson Hall * Phone 406-994-4031

SEVIS Transfer Out Form for F-1/J-1 Students

NOTE: This form is to be completed by international students who are transferring out of Montana State University to another educational institution WITHIN the United States. The “transfer out” is to officially move your SEVIS F-1 or J-1 Record to the new college/university to continue your degree program. To retain your F-1 status, MSU must transfer you out prior to, or no later than 60 days after your degree completion or the OPT end date on your EAD card.

Although you may be applying to multiple new schools, International Programs may indicate only one transfer school in SEVIS. Once you are transferred out from MSU, the new school can issue an I-20 to attend their school (if you have remained in F-1 legal status and have fulfilled all MSU obligations). Please attach a copy of your acceptance letter to your new college/university.

Authorization for employment including on-campus employment, economic hardship, CPT, and OPT ends when your SEVIS record is released by MSU to the new college/university.

Please complete the following information:

Name _____

(Surname, First name and Middle name)

Student ID _____ Telephone _____

Current U.S. Address _____

Email Address _____

MSU Credits this Term _____ Semester/OPT End Date _____

Name of NEW U.S. School you are transferring to _____

Telephone Number of NEW School _____

New School Code on SEVIS _____

Student SEVIS Identification Number _____

(This is the “N” number in the upper right-hand corner of your MSU I-20)

Date you want MSU SEVIS record released _____

Start Date at the New School _____

Read and Sign

I have already been admitted to and I will attend the above-named school. I understand that my SEVIS record can only be released to **ONE** school and upon its release, MSU cannot allow me to re-enroll at MSU unless the newly above-named school is willing to transfer me back to MSU.

Student Signature _____ Date _____