Bozeman IT Council Notes

Thursday, December 17, 2015
President's Conference Room

Attendees

Ernie Visser	Mike Wright	Jerry Sheehan	Paul Lambeth	Tracy Simonson	Kim Obbink
Josh Turner	Eric Wold	Rich Shattuck	Adam Edelman (chair)		Lindsey Downs (Scribing)

Call to Order, Announcements, Approval of Minutes from Prior Meeting

November Minutes Approved

Updates

I. Communications
   a. ITC MarCom and IT Services will attempt to send out any campus wide or large audience communications to the IT Council in advance if possible.
   b. Will add as a standing item to the agenda a discussion of the communications that have gone out or will go out.
   c. Discussed communications sent out on shutting down mail servers in L&S, there was confusion on the meaning of these communications (someone thought it meant all mail from these servers are now going to junk mail).
   d. Discussed Brightspace (formerly D2L) extended support pilot and communication-see http://www.montana.edu/itcenteremail/brightspace_support.html We apologize this wasn't sent out to the group before it was sent to campus.
   e. MarCom team working on a website that will have the past messages sent from IT services and MarCom
   f. Communications on existing services come from Service Desk, new services/info/education come from MarCom "ITC Communication"

II. Work Planned During Break
   a. AV Team/Classroom Tech
      i. Byker-will be finished by first day of classes
         1. New Smart Podium
         2. Video Conferencing
      ii. Inventory of all equipment in all classrooms
         1. Will put information into Ad Astra
      iii. Upgrading Student Lab Reid 305 to a thin client/zero client lab
   b. User Services
      i. Spark Instant Messenger for faculty/staff-this should be a seamless messaging tool that uses NetID. It is a persistent service from device to device. Check out http://www.montana.edu/itcenter/spark/
      ii. Spark for students, complications based on how they login (.edu is not populated in AD for students).
      iii. WebEx Collaborative Meeting Room (CMR) or video conferencing room systems. Working on finalizing accounts and instructions for use.

iv. Download Day for students downloading Pro Plus, using WebEx, Spark, booths. Please let us know if you'd like to be involved. Will have pizza and soda. Communicating via email, social media,

Discussions

I. CFAC/EFAC Coordination
   a. At times, IT is surprised by what is submitted to CFAC/EFAC (typically tools submitted by 1-2 faculty. No conversations occur on use on campus, support in future, maintenance, etc.)
   b. Would also be great to have discussions on site licenses vs. individual orders, could be assisted by or matched for funding by ITC
   c. Sometimes distributed IT individuals do not have information on what is submitted to CFAC/EFAC until after they've been submitted
   d. Can go back after requests are submitted and attempt to change/update based on feedback from IT Council or ITC
   e. Perhaps involve the IT advisory groups (Instructional Tech or Online)

II. Virtualization
   a. Hardware brought into environment only virtualized core IT administrated labs. Beginning rollout of zero clients.
   b. Goal is to see if a virtualized infrastructure should be used throughout campus. The focus is student labs not classroom use, but can explore classroom use in the future.
   c. ITC needs to know if others are interested in using the virtualization environment. ITC can work with others to assist or match funds to invest in other environments. Makes more sense to buy the infrastructure together.
   d. Need to discuss resiliency of environment. Having conversations on this now and will share information in the future.
   e. May work with CFE to assess whether this should be used for all labs, does BYOD make sense for this, whether this meetings student/faculty needs

Action Items

- Add communications as a standing agenda item to this group (can discuss clarity, confusion, questions, etc.)-Lindsey
- Bring list of communications that have been sent out by MarCom to January, team is working on team site -Josh
- Contact Josh if you are interested in being involved with "download day"
- Josh will talk to Mike about CLS digital signs
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- Set up a meeting first weeks of January on CFAC/EFAC (Lindsey/Dorie)
- If interested in Virtualization please email Adam