

Bozeman IT Council Notes

Thursday, January 21, 2015
President's Conference Room

Call to Order, Announcements, Approval of Minutes from Prior Meeting

December Minutes Approved

- I. Communications Check-In
 - Communications discussion. Sent a welcome back email to faculty/staff and to students.
 - Discussed Service Expo-244 turned in free raffle tickets, 92 completed "passport activity" and gave out 78 pizzas. Many students commented that they felt they came in for pizza and then left with a lot of great information and tools. Used digital signs, posters, social media, KGLT PSAs, emails to promote.
 - Ideas for next year-tell admissions about event and have them inform students, add message to Brightspace (D2L) or MyInfo.

Updates

- I. LANDesk
 - a. ~3000 (up from 500 from starting point) downloads. This month going to groups to actively push LANDesk to computers. May have to do onsite, hands-on work. Communications will go to departments as they are scheduled. If you would like to be part of the working group on LANDesk email Josh to be added to meeting.
 - b. Strategy: Send communication with information on process and inventory. If group has an IT role in department, they will conduct the inventory. If no IT contact then department (usually admin assistant) will conduct inventory and provide computer information to ITC. ITC receives an inventory of computers from groups and then pushes LANDesk to those computers not already running the client.
 - c. Discussed need for LANDesk and device policy working group.
- II. WebEx
 - a. WebEx now available for Fac/Staff and Students. Account types are different and login pages are different. Still working on gateway to close faculty site to students and close student site to faculty.
 - b. There is a remote support WebEx Center please contact service desk to have this added as a tool to individual accounts when appropriate. Works well for showing multiple people something remotely vs. remote connecting to fix an issue. May need to have a longer conversation about use of WebEx Support Center vs. LANDesk.
 - c. Collaborative Meeting Rooms still in process. Working with Robert and Matt and Cisco to put these accounts in place and finalize strategy for releasing to campus.
- III. Spark
 - a. Released to fac/staff.
 - b. Spark is a new addition to Cisco. They have limited documentation and, in some cases, limited knowledge of the experience/use of Spark.
 - c. MARCOM videos and instructions are available at www.montana.edu/itcenter/spark/sparkinstructions.html
- IV. Wireless

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- a. Latest capacity and coverage work on budget and on schedule. Discussed how to keep wireless plan updated on wireless map online in an accessible area. www.montana.edu/wifi/

Fall 2015

- a. Reid 3rd & 4th Floor – 100% completed
- b. Hamilton Hall – 100% completed
- c. Classroom Capacity Enhancement – 100% completed
- d. Wilson Capacity Enhancement for the entire building – 100% completed

Winter Break 2015

- a. Wireless coverage in classrooms- 100% completed

Spring 2016

- a. Leon Johnson – Full Coverage 95% completed, wrapping up this week
- b. Plant Bioscience – Full Coverage Planned. Electrician has completed his rough-in work.
- c. Reid – Full Coverage 1st & 2nd floors. Classrooms are covered & office areas are remaining. 75% of the building is covered.
- d. Chemistry/Biochemistry – Full Coverage Planned

Discussions

- I. Challenges with university strategy for video conferencing
 - a. Who supports, where are the systems, what rooms, etc.?
 - b. Institution has invested in components necessary for departments but there is no institutional strategy for coordinating video conferencing. Merging a position in ITC and Extension into a position over the Learning Technologies team who will have a portion of time for supporting/coordinating video conferencing. Classifying with HR right now hopefully post in ~ 90 days.
 - c. Jerry proposes Working Group for video conferencing, including Pat W., Kim Obbink, Matt Rognlie, Robert Barksdale. Matt asked to Chair group to document hardware and services currently in place. Working group to provide update to IT Council in February.

Action Items

- Group members email Josh if they wish to participate in the LANDesk technical group
- Josh, Jerry, Ernie and Mike will meet to discuss LANDesk strategy-Josh
- If you want to join the LANDesk/Device and Policy working group please email Josh
- If you want to join the LANDesk deployment work group please email Josh
- Teleconferencing group will provide update to group in February