

Montana State University All Staff Council Membership

Council Member Name		P= Present E = Excused Absence	A = Absent V = Vacant		
Whitney Hinshaw, Chair	P	Julie Clay, Chair Elect	P	Vacant, Past Chair	V
Kim Anderson, Member-at-Large	P	Nikki Tuss, Governance Chair	P	Amanda Tebay, Prof. Dev. Chair	P
Kristin Brill, Governance Committee	P	Madison Graff, Governance Comm.	P	Danica Weitz, Special Events Chair	P
Diane Robidou, Professional Dev	P	Gerre Mailliet, Professional Dev	P	Melis Edwards, Special Events	A
Sidrah Watson, Special Events	P	Shawn Hudson, Special Events	P	Tia Brown, Budget Council	P
Jared Leonard, CSAC	P	Susan Andrus, ADA Advisory	P	Jonathan Dove, Outreach & Engage.	P
Patrick Baci, Parking Appeals	P	Monique Hill, PCSUW	P	Julie Brown, Personnel Bd, MUSSA	P
Colin Shaw, Planning Council	P	Nick Child, Research Council	P	Hayley Gerow, Rec Sports	P
Kimberly Hilmer, Space Management	P	McKenna Christensen, Classroom	P	Stephanie Breen, TAC	P
Shawn Long, UFPB	A	Cori Huttinga, PAAC	P	John Ooley, General Member	A
Kyla McNamara, General Member	P	Megan Lasso, General Member	P	Candace Mastel, General Member	E
Leslie Schroeder, Program Coord.	P				
Guests					

I. Call to Order

The meeting was called to order by Chair Whitney Hinshaw.

II. Approval of October 21, 2020 meeting minutes

Watson motioned for approval, Anderson seconded, unanimous vote in favor

III. Public Comment

None

IV. Previous Business

1. COVID19 Q & A Update – Julie Clay

- The session was well attended. At one point, 392 people were on the call. Terry Leist and Jeannette Grey Gilbert shared new information. They offered to come back in the spring to answer more questions. A list of the questions and answers from the session is available on the MSUASC website.

2. Hiring Committee Update – Julie Clay

- At monthly meeting with President Cruzado and Terry Leist, Whitney and Julie asked if MSUASC is represented on all committees it should be on, and the answer is yes.
- University Police asked MSUASC to be part of a recent hiring committee.

V. New Business

1. Professional Development Opportunity – Amanda Tebay

- Workshop: "The New Normal: 3 Connection Habits to Make You Smarter, Happier and More Productive" by Whitney Hinshaw, reveals a need to shift the narrative from "social skills" or "soft skills" to "success skills." This webinar teaches employees three connection habits, or success skills, they can enact immediately to boost their

brainpower, fuel sense of belonging with their colleagues, and support overall success in their work. Thursday, December 10th at noon via WebEx.

- Terry Bishop will include an announcement in the Professional Development & Training newsletter. Kyla McNamara will include a description in the Ag newsletter. MSUASC will send out an announcement the week after Thanksgiving.
- The Professional Development Committee would like to offer another workshop in the spring. Please email Amanda with any ideas.

2. New Employee Welcome Kits – Danica Weitz

- Danica has been giving an MSUASC presentation to new employees to let them know we exist and what we have to offer them.
- Last fall, MSUASC ordered pins and beer glasses to give to new employees. The Special Events Committee is soliciting donations from other departments on campus to include in a “New Employee Welcome Kit”, which will be provided to each new MSU staff member as part of their onboarding. It was suggested that Clean ‘Cat kits could be included in the Welcome kits. Anyone interested in helping put the kits together should contact Danica.

3. Giving Day – Danica Weitz

- 2nd Annual Giving Day will be February 11th. This is an opportunity to support the MSUASC Scholarship and many other worthy causes.
- Email communications will be forthcoming.

4. MUSSA Update – Julie Brown

- Clarifications have been made to the MUSSA bylaws to allow officers to come from any combination of schools.
- Election was moved from August 15th to August 31st.
- New President is Brady Schwertfeger from U of M.
- The colleges and campuses give monthly updates:
 - Helena College of Technology – Sandy Baumann is the new CEO
 - MSU Northern (Havre) – new football field is 50% complete
 - Great Falls College – looking to get food trucks on campus; opened a new dental clinic; CEO Susan Wolf is retiring June 2021
 - MSU Billings – Chancellor Dan Edelman resigned in July; new Chancellor Stefani Hicswa will start mid-January; food pantry is now available to staff; staff senate sponsored a food drive
 - Montana Tech (Butte) – Staff Senate Scholarship established; raffle and other events to raise money for operational funds; Vice chancellor of finance was recently hired

VI. Public Comment

None, so Whitney opened the floor for external committee updates:

1. Public Art & Artifacts Committee (PAAC) – Cori Huttinga
 - A hall wrap was approved for third floor of Reid Hall. Artwork contains quotes from Montanans and faculty regarding food and nutrition.

- An outdoor lighted bench by artist Ivan Evaro was approved for the new Bobcat Athletic Complex.
 - 1% of overall project budget for new state buildings goes to public art. In addition, now 1% of all remodel budgets over \$150k will also be set aside for public art.
2. Outreach & Engagement (O&E) Council – Jonathan Dove
- O&E evaluated applications for seed grants, which have recently been awarded.
 - O&E evaluated nominations for O&E awards and provided recommendations to the Provost’s Office for both faculty and staff. O&E received many faculty nominations, but only two staff nominations. They would like to see more staff nominations in the future.
3. Planning Council – Colin Shaw (sent in after the meeting)
- Planning Council had a visit from President Cruzado. Topics of discussion included COVID guidelines, accreditation mid-cycle visit, and expectations for the strategic plan goals in light of COVID disruptions.
 - Continued discussion of strategic plan metrics, results and adjustments to expectations due to COVID. We won’t change metrics/goals even though it is unlikely we won’t meet some of the ambitious goals. However, assessment of success/failure will take circumstances into account.
 - Tami Eitle reported on the mid-cycle accreditation visit (it went well). Evaluators were very impressed with the MSU planning process and widespread knowledge of and commitment to the strategic plan.
 - Black Indigenous People of Color (BIPOC) discussion

VII. Meeting adjournment

Brown motioned, Huttinga seconded, meeting adjourned at 9:40 a.m.

Next meeting: December 16, 2020 at 9 – 10 a.m. via WebEx