

Montana State University All Staff Council Membership

Council Member Name		P= Present E = Excused Absence	A = Absent V = Vacant		
Julie Clay, Chair	P	Beverly Garrison, Chair Elect	P	Gerre Maillet, Member-at-Large	P
Kim Anderson, Governance Chair	P	Nicole Divine, DEI Chair	P	Susie Beardsley, Prof. Dev. Chair	P
Molly Lammers, Special Events Chair	P	Skip Anderson, DEI	P	Kurt Friedemann, DEI	P
Kristin Brill, Governance	P	Madison Graff, Governance	P	Shawn Hudson, Prof. Development	P
Melissa Turney, Prof. Development	P	Mariah Stoppelcamp, Special Events	P	Danica Weitz, Special Events	P
Susan Andrus, ADA Advisory	P	Katy Owens, Budget Council	P	Jared Leonard, Campus Sustainability	P
McKenna Christensen, Classroom	P	Jonathan Dove, Outreach & Engage.	P	Patrick Baciuc, Parking Appeals	P
Monique Hill, PCSUW	E	Julie Brown, Personnel Bd, MUSSA	P	Kristin Blackler, Planning Council	P
Cori Huttinga, PAAC	E	Tara Sadera, Rec Sports & Facilities	E	Nick Child, Research Council	P
Kimberly Hilmer, Space Management	P	Stephanie Breen, TAC	P	Shawn Long, UFPB	P
Kyla McNamara, General Member	P	Tia Brown, General Member	E	John Ooley, General Member	P
				Leslie Schroeder, Program Coord.	E
Guests					
Ron Brekke					

I. Call to Order

II. Announcements

None

III. Public Comment

- a. Ron Brekke, former MSUASC member who has now retired from MSU, is going to attend MSUASC meetings and report back to the Retiree Committee what is going on with staff campus.

IV. Approval of 07.21.2021 meeting minutes

- a. Maillet motioned, Ooley seconded, unanimous approval

V. Previous Business

- a. New committee assignments - Kim Anderson, Governance Chair
 - 1. Website is updated with new committee assignments.
 - 2. *Please call a general member if you can't make a committee meeting.*
- b. Staff Appreciation Project Update – Julie Clay, Chair
 - 1. Should this be an annual event?
 - 2. National Employee Appreciation Day is March 1st. Can we get the project set up by then?
 - 3. Budget - \$8/box will cost between \$24k-\$36k for all staff. We banked \$10k from last year. We are hoping for \$3k from this year's budget. Chris Murray, President of Alumni Foundation, would like to support the project. The President asked what we need.
 - 4. Need a plan and timeline before the September meeting.
 - 5. Member comments:
 - i. Original idea came from MUSSA. It is about Staff Council supporting staff and is designed to be a surprise gift to brighten their day.
 - ii. An element of personalization should be included (like a hand-written note). This could also be an outreach idea.
 - iii. Space in the Records Building can be used to assemble and store boxes if needed.
 - iv. Waste of funds for "stuff", maybe fund staff retreats instead.

- v. Instead of a box, perhaps something sustainable/reusable, like a tote bag. Other sustainable/reusable gift ideas include mugs, free tickets, gift cards, or a cooler with a mug/to-go cup in it with free entrance to a basketball/volleyball game? Or a ticket to the Procrastinator Theatre?
 - vi. I like the idea of celebrating standout staff members. We could invite the honorees to an MSU football or basketball game, and perhaps also email the honorees a certificate they could print out.
 - vii. Could we direct the funds allocated for boxes toward a staff scholarship for for-credit classes instead? We could hold a drawing among the honorees for X-number of scholarships or we could establish a scholarship for a student in the name of the honorees.
 - viii. How we are going to measure project success? This program could evolve into a culture of employee appreciation and lead to more resources for staff.
6. Julie extended an open invitation to anyone interested to attend the first planning meeting.

VI. New Business

- a. Brainstorming Session for Annual Projects & Goals
 1. Monthly quiz to staff, weekly trivia (contact Julie Brown if interested). Give away sub gift cards and anyone with all the right answers is entered into a drawing for the gift cards
 2. Monthly staff newsletter – Professional Council has a template. Engage with staff by showing who we are through pictures, bios, etc. One article per month on what is going on around campus or related to the council. List Professional Development Training on the bottom of the newsletter.
 3. Staff mentorship program (staff to staff), 3-month commitment
 4. Staff book of the month – post in the staff newsletter
 5. Coffee corners – opportunity to visit one office on campus per month to learn about campus
 6. Staff walk at lunch (partnership with MUS wellness)
 7. Discounted tickets for basketball, rodeo, etc. including dinner at Miller Dining Hall (Jared Leonard will contact Athletics)
 8. Monthly campus tours
 9. Staff Resource Guide – i.e., retreat ideas, etc.
 10. Game for staff “Beat the Tracker” like an online escape room (MSU ASC only)
 11. Photo scavenger hunt (MSU ASC only)
 12. MSUASC sponsor a lip sync contest for all staff
 13. First Fridays – have a get together for council on the first Friday of every month
 14. DiSC training

VII. MUSSA Information

None (July meeting postponed to August)

VIII. Informational Items

None

IX. Public Comment

None

X. Meeting adjourned at 10:26 a.m.

Next meeting: September 15, 2021 from 9 – 11 a.m. in SUB Ballroom B