I. **Call to Order**  
The meeting was called to order by Chair Whitney Hinshaw.

II. **Approval of Minutes**  
June 17, 2020 minutes were unanimously approved.

III. **Public Comment** – None

IV. **Previous Business**  
1. **Diversity & Inclusion Working Group**  
   - A group of volunteer members met last week to discuss this issue with Ariel Donohue.
   - The MSUASC Exec Board decided to form a working group initially before creating a more formal subcommittee, based on advice from HR (given last year when ASC was forming).
   - The group is looking at committee structure models being used by other All Staff Councils at other institutions, particularly the University of New Mexico.
   - This working group is open to anyone on the council that wants to be involved. Contact Leslie or Whitney to receive the meeting invitations.

V. **New Business**  
1. **Introduction of New Members**  
   New members were asked to introduce themselves / department / committee appointment and to name a favorite summer activity.
   - Jared Leonard (Sports Facilities) – Campus Sustainability Advisory Committee (CSAC). Jared loves softball and plays a lot of it during the summer.
   - Madison Graff (Campus Planning, Design & Construction) – Governance Committee. Madison is finishing up her Master of Public Administration at MSU and can often be found at Mount Ellis riding her horse.
• Susan Andrus (Writing Center) - Susan is finishing up her Master of Public Administration at MSU and loves reading a good book in the shade.
• McKenna Christensen (Montana PBS) – Classroom Committee. McKenna loves to kayak, paddleboard, and spend time in the water.
• Tia Brown (Jake Jabs College of Business) – Budget Council. Tia likes to kayak, sometimes with her new puppy Ocho!
• Stephanie Breen (Library) – Transportation Advisory Board. Stephanie has been a classified employee for over twenty years. She likes to garden and work in the yard.

2. MUSSA Representation
• MSUASC has two representatives that attend the MUSSA meetings – the Chair Elect (Julie Clay) and one other member.
• MUSSA meets once a month for an hour via WebEx. The time commitment is low.
• Contact Leslie Schroeder by the end of the day if you are interested.

3. COVID-19 Staff Concerns and Support Needs
• The Exec Board has been approached with concerns regarding coming back to work on campus.
• MSUASC would like to help staff find answers to questions and provide a place to comment anonymously regarding COVID concerns.
• There was much discussion regarding how to gather feedback from staff regarding their concerns and what they specifically need for support. In the end, it was decided that a Qualtrex form could be uploaded to the MSUASC website for staff comments. This is less invasive than a survey and could be implemented more quickly because it doesn’t require prior approval from the Office of Planning & Analysis.
• Faculty already have a place to anonymously voice comments and concerns. Staff should have the same opportunity to share comments. Ideally, both faculty and staff would share comments to the same decision-making group.
• MSUASC’s primary role is action and advocacy, not information gathering.
• MSUASC Exec Board will meet next week to define a path forward.
• A motion was made and seconded to move forward with pursuing public comments regarding COVID-19 concerns and support needs for staff. **Vote: unanimous approval (29 aye, 0 nay)**

VI. Public Comment – None

Meeting was adjourned at 9:57 a.m.

Next Meeting: August 19, 2020 via WebEx