

choices.

Retiree Benefits

2017 - 2018
Montana University System

Please Read

Summary Plan Description (SPD)

All Montana University System (MUS) plan participants have the right to obtain a current copy of the Summary Plan Description (SPD). Despite the use of “summary” in the title, this document contains the full legal description of the Plan’s medical, vision, dental, flex and prescription drug benefits and should always be consulted when a specific question arises about the Plan.

Participants may request a hard copy of the SPD by visiting, writing, or calling their campus Human Resources/Benefits Office; by writing to MUS Benefits, P.O. Box 203203, Helena, MT 59620-3203, or by calling the MUS Benefits Office at 406-444-2574, toll free 877-501-1722. An easier way to access this information for many participants is to visit the MUS website at www.choices.mus.edu.

Summary of Benefits and Coverage (SBC)

SBC forms can be found by visiting the following website at www.choices.mus.edu/SBC.asp. These forms, required by PPAC, detail what each medical plan covers.

CAMPUS BENEFIT CONTACTS

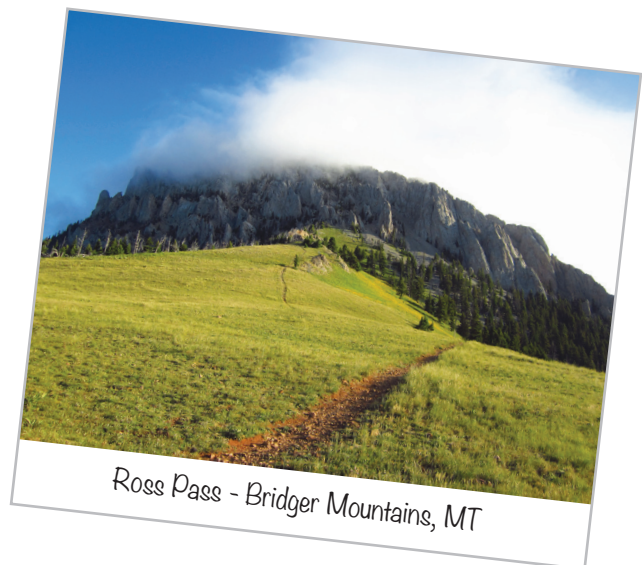
MSU-Bozeman	TBD, call for address	406-994-3651
MSU-Billings	1500 University Dr., Billings, MT 59101	406-657-2278
MSU-Northern	300 West 11th Street, Havre, MT 59501	406-265-4147
Great Falls College - MSU	2100 16th Ave. S., Great Falls, MT 59405	406-268-3701
UM-Missoula	32 Campus Drive, LO 252, Missoula, MT 59812	406-243-6766
Helena College - UM	1115 N. Roberts, Helena MT 59601	406-447-6925
UM-Western	710 S. Atlantic St., Dillon, MT 59725	406-683-7010
MT Tech - UM	1300 W. Park St., Butte, MT 59701	406-496-4380
OCHE/GSL, MUS Benefits Office	2500 Broadway, Helena, MT 59601	877-501-1722
Dawson Community College	300 College Dr., Glendive, MT 59330	406-377-9401
Flathead Valley Community College	777 Grandview Dr., Kalispell, MT 59901	406-756-3981
Miles City Community College	2715 Dickinson St., Miles City, MT 59301	406-874-6292
State Bar of MT	PO Box 577, Helena, MT 59624	406-442-7660

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Hollow Top Lake, Tobacco Root Mountains



Ross Pass - Bridger Mountains, MT

Notices for *Choices* Coverage



Great Northern Mountain, MT

Marriage Eligibility Change:

As of July 1, 2017, there is no longer an opportunity to add or enroll an Adult Dependent in the Montana University System Employee Health Benefits Plan (MUS Plan) as a dependent. No new Adult Dependents can be added to the MUS Plan on that date or later. Adult Dependents enrolled in the MUS Plan prior to July 1, 2017 can remain on the MUS Plan under their original qualifying status. Children of Adult Dependents who are enrolled prior to July 1, 2017 are eligible for continued coverage. An Adult Dependent is someone at least 18 yrs of age who does not meet the plan definition of spouse or dependent child. As of July 1, 2017 only legally married or common-law spouses with a certified affidavit of common-law marriage will be eligible for enrollment on the plan.

No Retreat Rights:

If you decline retiree medical or dental coverage, you and your eligible dependents will NOT be allowed to enroll in the future. If you are waiving coverage for your eligible dependents (including your spouse) as those persons are defined by the Montana University System (MUS) Summary Plan Description (SPD) because they are currently covered by another health insurance plan, you may be able to enroll your eligible dependents for coverage under the MUS Plan in the future, provided that you request such coverage within 63 days after their other coverage ends.

If you acquire an eligible dependent, as defined by the MUS Plan, as a result of marriage, birth, adoption or placement for adoption of a child under the age of 18, you may enroll your newly acquired dependent child(ren) or spouse for coverage under the MUS Plan, provided that such enrollment occurs within 63 days after the marriage, birth, adoption or placement for adoption.

Choices Enrolling as a Retiree

To select **Choices** options as a Retiree you must complete and return an enrollment form:

- a. within 63 days of first becoming eligible for Retiree benefits. **If you do not enroll within the 63-day period, you will permanently forfeit your eligibility for all Retiree insurance coverage.**
- b. during annual benefit enrollment by the stated deadline. **If you do not enroll, you will default to prior coverage or to the stated default coverage if your existing plan(s) is/are changing.**
- c. when you have a mid-year qualifying event and want to make an allowed mid-year change in elections. **This change must be made within 63 days of the event.**

Step-by-Step Process for Completing Your Retiree Choices Annual Benefit Enrollment.

Step 1:

Review this workbook carefully and read the back of the enrollment form.

- Discuss this information with your spouse and/or other family members.
- Determine your benefit needs for the coming benefit year if you are enrolling during annual enrollment or for the remainder of the current benefit year if a new Retiree.

Step 2:

Complete the front side of your enrollment form.

Your Retiree annual enrollment form should be included with this workbook. In the event your form is missing or you need another, please contact your Campus HR/Benefits Office. The annual enrollment form is also available on the **Choices** website at www.choices.mus.edu.

Medical Coverage.

Medical coverage is mandatory for all MUS Retirees. For Medical coverage, you must make two elections: a medical plan and a coverage level. If you fail to enroll, you will default to your prior plan and coverage level.

- Review the Medical Rates page to compare monthly rates between medical plans.
- Review your provider's network participation before choosing a medical plan.
- Choose the selected medical plan and the coverage level you want.
- Once you have selected a medical plan and coverage level, fill in the corresponding monthly premium in the space provided on the right-hand side of the form, by "Medical Premium".

Medicare Retiree Drug Coverage

- Medicare Retirees will be automatically enrolled in the Navitus MedicareRx Plan (page 13).
- If you opt out or get another Medicare Part D plan you will lose your MUS Plan Benefits.

Optional Dental.

For Dental coverage, you must be qualified to enroll (see back of enrollment form). Retirees are offered enrollment in the Select Dental Plan only. If you do not make an election when you first retire, you will permanently forfeit your dental coverage. Choose the coverage level you want.

- Once you have selected a coverage level, fill in the corresponding monthly premium in the space provided on the right-hand side of the form, by "Dental Premium",
- **or** check the box that declines Dental coverage entirely.

Optional Vision Hardware.

- Choose the coverage level you want.
- Once you have selected a coverage level, fill in the corresponding monthly premium in the space provided on the right-hand side of the form, by "Vision Premium",
- **or** check the box that declines Vision Hardware coverage entirely.

You may add or decline vision hardware coverage each plan year.

Enrolling as a Retiree Cont.



Step 3:

Demographic and Dependent Coverage Sections.

Please fill in these sections completely **every** time you fill out this enrollment form.

Total Your Costs.

Add up the premium amounts and enter the total on the Total Monthly Premium line. If you have not arranged with your campus HR/Benefits Office for automatic payment of your premiums through your pension or bank account, it is strongly recommended that you consider doing so.

Be sure that you follow all directions and forward all materials to your campus HR/Benefits Office.



Read the authorizing paragraph, then sign and date the annual enrollment form. Sign on the line that corresponds to your family situation.

Please return your completed Spring 2017 annual enrollment form by the deadline of May 8, 2017 to your campus HR/Benefits Office.

If you choose to drop your MUS Retiree coverage you must do so no later than May 8, 2017.

CAMPUS BENEFIT CONTACTS

MSU-Bozeman	TBD, call for address	406-994-3651
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Medical Monthly Rates for 2017-2018

Non-Medicare Retirees (generally under age 65)

Monthly Premiums	Allegiance	Blue Cross Blue Shield	PacificSource
Retiree Only	\$1,075	\$1,006	\$1,127
Retiree + One	\$1,785	\$1,671	\$1,871
Retiree + Two or More	\$2,140	\$2,003	\$2,244
Retiree + Spouse *(mp)	\$1,096	\$1,026	\$1,149
Retiree + Spouse *(mp) + Children	\$1,444	\$1,351	\$1,514
Survivor	\$1,075	\$1,006	\$1,127
Survivor + Children	\$1,323	\$1,238	\$1,387

***(mp) = Medicare prime**

Medicare enrolled Retirees (generally 65 and older)

Monthly Premiums	Allegiance	Blue Cross Blue Shield	PacificSource
Retiree Only	\$421	\$394	\$441
Retiree + One	\$1,096	\$1,026	\$1,149
Retiree + Two or More	\$1,444	\$1,351	\$1,514
Retiree + Spouse *(mp)	\$671	\$628	\$703
Retiree + Spouse *(mp) + Children	\$921	\$862	\$966
Survivor	\$421	\$394	\$441
Survivor + Children	\$596	\$557	\$624

***(mp) = Medicare prime**

Medical Plan Costs

2017 - 2018

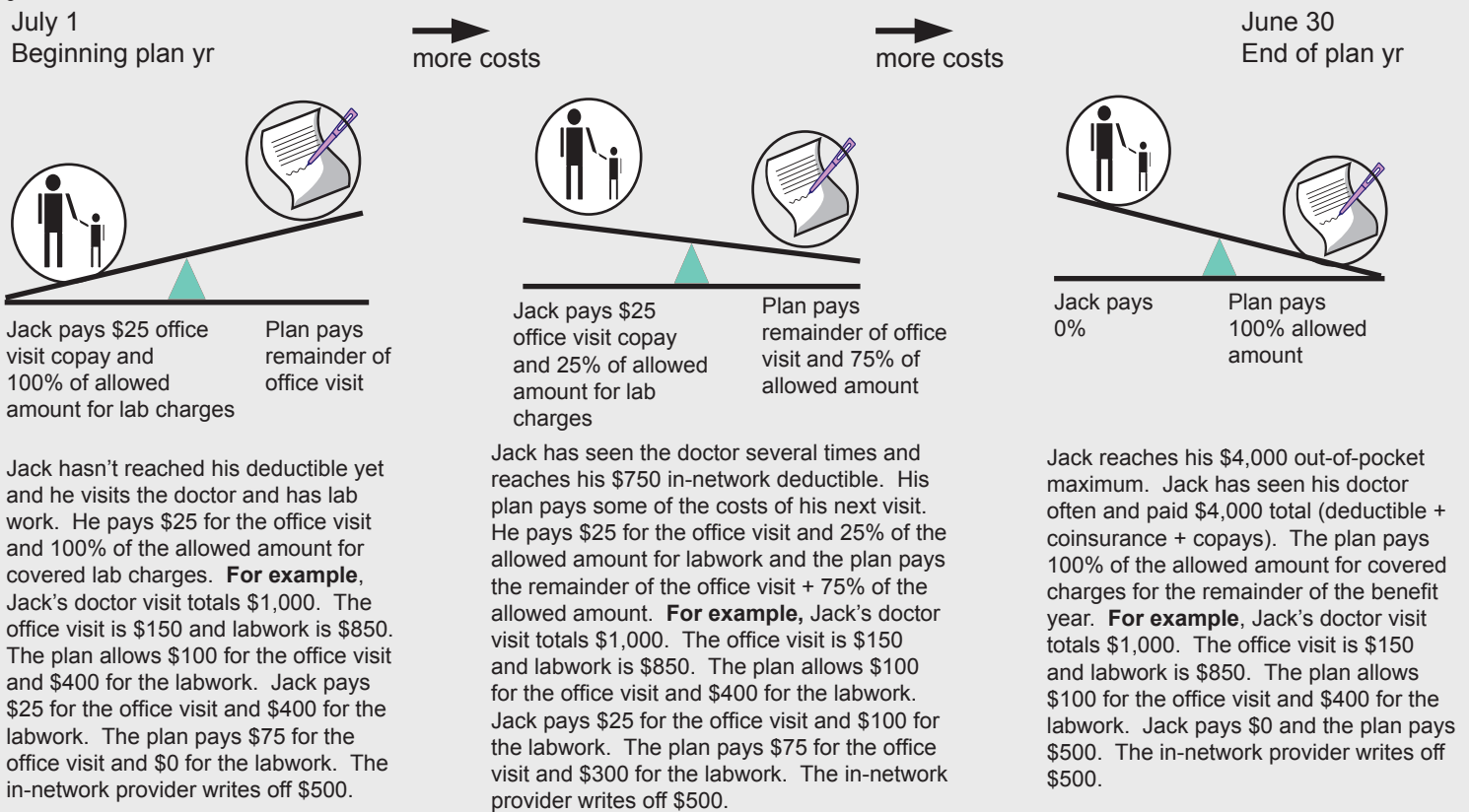
<i>Medical Plan Costs</i>	Medical Plan In-Network	Medical Plan Out-of-Network *
Annual Deductible Applies to all covered services, unless otherwise noted or copayment is indicated.	\$750/Person \$1,500/Family	Separate \$750/Person Separate \$1,750/Family
Copayment (on outpatient visits) Primary Care Physician Visit (PCP) Specialty Provider Visit	\$25 copay \$40 copay	N/A N/A
Coinsurance Percentages (% of allowed charges member pays)	25%	35%
Annual out-of-pocket maximum (Maximum paid by member in a benefit year; includes deductibles, copay and coinsurance)	\$4,000/Person \$8,000/Family	Separate \$6,000/Person Separate \$12,000/Family

* Services from an **out-of-network** provider have a 35% coinsurance and a separate deductible and annual out-of-pocket maximum. An out-of-network provider can balance bill the difference between the allowance and the charge.

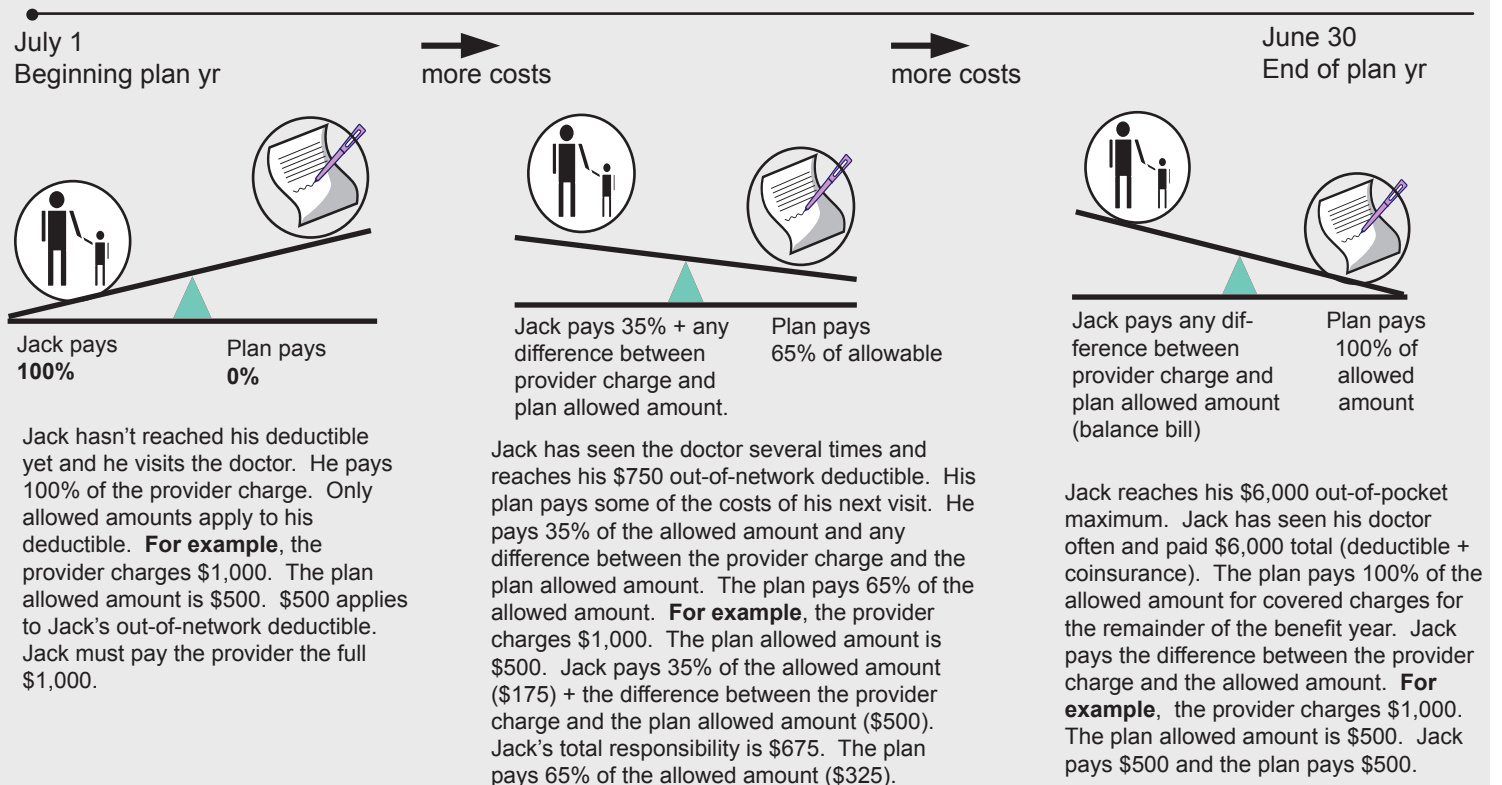


Examples of Medical costs to Plan and Member - Primary Care Physician Visit

(In-network) Jack's Plan Deductible is \$750, his coinsurance is 25%, and his out-of-pocket max is \$4,000.



(Out-of-network) Jack's Plan Deductible is \$750, his coinsurance is 35%, and his out-of-pocket max is \$6,000.



<i>Medical Plan Services</i>	In Network Copay/Coinsurance	Out-of-Network Coinsurance
Hospital Inpatient Services Pre-certification of non-emergency inpatient hospitalization is strongly recommended		
Room Charges	25%	35%
Ancillary Services	25%	35%
Surgical Services (See Summary Plan Description for surgeries requiring prior auth)	25%	35%
Hospital Services (Outpatient facility charges)		
Outpatient Services	25%	35%
Outpatient Surgi-Center	25%	35%
Physician/Professional Provider Services (not listed elsewhere)		
Primary Care Physician (PCP) Visit - Includes Naturopathic visits	\$25 copay/visit for office visit only - lab, x-ray & other procedures subject to deductible/coinsurance	35% Note: Currently there is no network for Naturopathic visits, so out-of- network is the same as in-network but the member may be balance billed the difference between the allowed amount and provider charge.
Specialty Provider Visit	\$40 copay/visit for office visit only - lab, x-ray & other procedures subject to deductible/coinsurance	35%
Inpatient Physician Services	25%	35%
Lab/Ancillary/Misc. Charges	25%	35%
Eye Exam (preventive & medical)	0% one/yr	35% one/yr
Second Surgical Opinion	0%/visit for office visit only - lab, x-ray & other procedures subject to deductible/coinsurance	35%
Emergency Services		
Ambulance Services for Medical Emergency	\$200 copay	\$200 copay
Emergency Room Facility Charges	\$250 copay/visit for room charges only lab, x-ray & other procedures subject to deductible/coinsurance (waived if immediately admitted to hospital)	\$250 copay/visit for room charges only lab, x-ray & other procedures subject to deductible/coinsurance (waived if immediately admitted to hospital)
Professional Charges	25%	25%
Urgent Care Services		
Facility/Professional Charges	\$75 copay/visit for room charges only - lab, x-ray & other procedures subject to deductible/coinsurance	\$75 copay/visit for room charges only - lab, x-ray & other procedures subject to deductible/coinsurance
Lab & Diagnostic Charges	25%	25%

Reminder: Deductible applies to all covered services unless otherwise indicated or a copay applies. Out-of-Network providers can balance bill the difference between their charge and the allowed amount.

Schedule of Medical Benefits

..... 2017 - 2018

<i>Medical Plan Services</i>	In Network Copay/Coinsurance	Out-of-Network Coinsurance
Maternity Services		
Hospital Charges	25%	35%
Physician Charges (delivery & inpatient)	25% (waived if enrolled in WellBaby Program within first trimester)	35%
Prenatal Offices Visits	\$25 copay/visit (waived if enrolled in WellBaby Program within first trimester)	35%
Preventive Services		
Preventive screenings/ immunizations/flu shots (adult & child Wellcare) Refer to pages 11 & 12 for listing of Preventive Services covered at 100% allowable and for age recommendations	limited to services listed on pg 11 & 12. Other preventive services subject to deductible and coinsurance	35%
Mental Health/Chemical Dependency Services		
Inpatient Services (Pre-certification is recommended)	25%	35%
Outpatient Services	First 4 visits \$0 copay then \$25 copay/visit Note: Psychiatrist is \$40 copay/visit	35%
Rehabilitative Services Physical, Occupational, Cardiac, Respiratory, Pulmonary, Massage and Speech Therapy, Acupuncture and Chiropractic		
Inpatient Services (Pre-certification is recommended)	25% Max: 30 days/yr	35% Max: 30 days/yr
Outpatient Services	\$25 copay/visit Max: 30 visits/yr (this is a combined max of 30 visits for all rehab services)	35% Max: 30 visits/yr (this is a combined max of 30 visits for all rehab services) Note: Currently there is no network for Acupuncture & Massage, so out-of-network is the same as in-network but the member will be balance billed the difference between the allowed amount and provider charge.

Reminder: Deductible applies to all covered services unless otherwise indicated or a copay applies. Out-of-Network providers can balance bill the difference between their charge and the allowed amount.

<i>Medical Plan Services</i>	In Network Copay/Coinsurance	Out-of-Network Coinsurance
Extended Care Services		
Home Health Care (Prior authorization is recommended)	\$25 copay/visit Max: 30 visits/yr	35% Max: 30 visits/yr
Hospice	25% Max: 6 months	35% Max: 6 months
Skilled Nursing (Prior authorization is recommended)	25% Max: 30 days/yr	35% Max: 30 days/yr
Miscellaneous Services		
Allergy Shots	\$40 copay/visit Office visit only. If no office visit, deductible & coinsurance waived	35%
Durable Medical Equipment, Prosthetic Appliances & Orthotics (Prior authorization is required for amounts greater than \$2,500)	25% Max: \$200 for foot orthotics	35% Max: \$200 for foot orthotics

Reminder: Deductible applies to all covered services unless otherwise indicated or a copay applies. Out-of-Network providers can balance bill the difference between their charge and the allowed amount.

Schedule of Medical Benefits 2017 - 2018

<i>Medical Plan Services</i>	In Network Copay/Coinsurance	Out-of-Network Coinsurance
Miscellaneous Services cont.		
PKU Supplies (Includes treatment & medical foods)	0% (no deductible)	35%
Dietary/Nutritional Counseling (Prior authorization recommended)	0% (no deductible) Max: 8 visits/yr	35%
Obesity Management (Prior authorization recommended)	25% Must be enrolled in Take Control for non-surgical treatment	35%
TMJ (Prior authorization recommended)	25% Surgical treatment only	35%
Organ Transplants		
Transplant Services (Prior authorization required)	25%	35%
Travel		
Travel for patient only (If services are not available in local community) (Prior authorization required)	0% up to \$1,500/yr. -up to \$5,000/transplant	0% up to \$1,500/yr. -up to \$5,000/transplant
Wellness Program		
Preventive Health Screenings Healthy Lifestyle Ed. & Support	see pg 22	
WellBaby		
Take Control Diabetes, Weight Loss, High Cholesterol, High Blood Pressure, Tobacco User		

Reminder: Deductible applies to all covered services unless otherwise indicated or a copay applies. Out-of-Network providers can balance bill the difference between their charge and the allowed amount.

Preventive Services



Glacier National Park, MT

1. What Services are Preventive

All MUS health options provide preventive care coverage that complies with the federal health care reform law, the Patient Protection and Affordable Care Act (PPACA). Services designated as preventive care include:

- periodic wellness visits,
- certain designated screenings for symptom free or disease free individuals, and
- designated routine immunizations.

When preventive care is provided by **In-Network providers**, services are reimbursed at 100% of the allowed amount, without application of deductible, coinsurance, or copay.

The PPACA has used specific resources to identify the preventive services that require coverage: U.S. Preventive Services Task Force (USPSTF) A and B recommendations and the Advisory Committee on Immunization Practices (ACIP) recommendations adopted by the Center for Disease Control (CDC). Guidelines for preventive care for infants, children, and adolescents, supported by the Health Resources and Services Administration (HRSA), come from two sources: Bright Futures Recommendations for Pediatric Health Care and the Uniform Panel of the Secretary’s Advisory Committee on Heritable Disorders in Newborns and Children.

U.S. Preventive Services Task Force: www.uspreventiveservicestaskforce.org

Advisory Committee on Immunization Practices (ACIP): www.cdc.gov/vaccines/acip/

CDC: www.cdc.gov

Bright Futures: www.brightfutures.org

Secretary Advisory Committee: www.hrsa.gov/advisorycommittees/mchbadvisory/heritabledisorders/

2. Important Tips

1. Accurate coding for preventive services by your health care provider is the key to accurate reimbursement by your health care plan. All standard correct coding practices should be observed.

2. Also of importance is the **difference** between a “screening” test and a diagnostic, monitoring or surveillance test. A “screening” test done on an asymptomatic person **is** a preventive service, and is considered preventive even if the test results are positive for disease, but future tests would be diagnostic, for monitoring the disease or the

risk factors for the disease. A test done because symptoms of disease are present **is not** a preventive screening.

3. Ancillary services directly associated with a “screening” colonoscopy are also considered preventive services. Therefore, the procedure evaluation office visit with the doctor performing the colonoscopy, the ambulatory facility fee, anesthesiology (if necessary), and pathology will be reimbursed as preventive provided they are submitted with accurate preventive coding.

See next page for listing of covered Preventive Services.

Covered Preventive Services

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Note: When preventive care is provided by **In-Network providers**, services are reimbursed at 100% of the allowed amount, without application of deductible, coinsurance, or copay.

Periodic Exams Appropriate screening tests per Bright Futures and other sources (previous page)	
Well-Child Care Infant through age 17	<ul style="list-style-type: none"> Age 0 months through 4 yrs (up to 14 visits) Age 5 yrs through 17 yrs (1 visit per benefit plan year)
Adult Routine Exam Exams may include screening/counseling and/or risk factor reduction interventions for depression, obesity, tobacco use/abuse, drug and/or alcohol use/abuse	<ul style="list-style-type: none"> Age 18 yrs through 65+ (1 visit per benefit plan year)
Preventive Screenings	
Anemia Screening	<ul style="list-style-type: none"> Pregnant Women
Bacteriuria Screening	<ul style="list-style-type: none"> Pregnant Women
Breast Cancer Screening (mammography)	<ul style="list-style-type: none"> Women 40+ (1 per benefit plan year)
Cervical Cancer Screening (PAP)	<ul style="list-style-type: none"> Women age 21 - 65 (1 per benefit plan year)
Cholesterol Screening	<ul style="list-style-type: none"> Men age 35+ (age 20 - 35 if risk factors for coronary heart disease are present) Women age 45+ (age 20 - 45 if risk factors for coronary heart disease are present)
Colorectal Cancer Screening age 50 - 75	<ul style="list-style-type: none"> Fecal occult blood testing; 1 per benefit plan year OR Sigmoidoscopy; every 5 yrs OR Colonoscopy; every 10 yrs
Prostate Cancer Screening (PSA) age 50+	<ul style="list-style-type: none"> 1 per benefit plan year (age 40+ with risk factors)
Osteoporosis Screening	<ul style="list-style-type: none"> Post menopausal women 65+, or 60+ with risk factors (1 bone density x-ray (DXA))
Abdominal Aneurysm Screening	<ul style="list-style-type: none"> Men age 65 - 75 who have ever smoked (1 screening by ultrasound per plan year)
Diabetes Screening	<ul style="list-style-type: none"> Adults with high blood pressure
HIV Screening	<ul style="list-style-type: none"> Pregnant women and others at risk
RH Incompatibility Screening	<ul style="list-style-type: none"> Pregnant women
Routine Immunizations	
Diphtheria, tetanus, pertussis (DTaP) (Tdap)(TD), Haemophilus influenza (HIB), Hepatitis A & B, Human Papillomavirus (HPV), Influenza, Measles, Mumps, Rubella (MMR), Meningococcal, Pneumococcal (pneumonia), Poliovirus, Rotavirus, Varicella (smallpox), Zoster (shingles)	
Influenza and Zoster (Shingles) vaccinations are reimbursed at 100% via the Navitus Pharmacy benefit.	
For recommended immunization schedules for all ages, visit the CDC website at https://www.cdc.gov/vaccines/index.html	

Prescription Drug Choices

(Included in Medical plan)

Navitus is your Pharmacy Plan:

- Any member enrolled in a medical insurance plan will automatically receive Navitus. There is no separate premium.
- No deductible for prescription drugs.
- If you choose to drop MUS coverage you must notify your HR office no later than May 8, 2017.



What is Navitus?

Beginning July 1, 2017, your prescription drug coverage will be managed by Navitus Health Solutions.

Starting July 1, 2017, please use your Navitus prescription ID card each time you fill your prescription. This will be explained in more detail in your pharmacy benefit booklet that will be mailed to you in June, 2017. Your new ID cards will be attached to the member benefit booklet. To determine your drug tier level and copay before going to the pharmacy, consult your Pharmacy Benefit Schedule or call Navitus Customer Care (see numbers next page).

The Navitus Drug List and Pharmacy Directory can be found online at www.navitus.com. You will need to register on the Navitus Navi-Gate for Members web portal in order to access the drug formulary (preferred drug list), drug tier level, and pharmacy directory. If you have questions regarding the drug list or pharmacy directory, please contact Navitus Customer Care.

You can also find a list of Navitus Frequently Asked Questions (FAQs) at <https://www.navitus.com/members/members-faqs.aspx>.

Medicare Retiree Prescription Drug Plan

Navitus MedicareRx is a Medicare Part D prescription drug plan (PDP). Like all Medicare Part D plans, this Medicare prescription drug plan is approved by Medicare and run by a private company. Enrollment in another Medicare Part D drug plan is not permitted. Member must be enrolled in part A and B to be eligible for this drug coverage.

Accumulations for MedicareRx plan members will be on a calendar year between January 1 and December 31, 2017, which is different than the medical plan year between July 1, 2017 and June 30, 2018. Medicare Retirees will receive out-of-pocket accumulation credit towards their Navitus MedicareRx plan for copays they have paid out from July 1, 2016 - June 30, 2017 under the URx Plan. The out-of-pocket accumulations will reset January 1, 2018.

Split Family

Medicare eligible members will be enrolled in the MedicareRx plan and Non-Medicare eligible members will be enrolled in the Commercial plan.

How do I fill my prescriptions?

Prescription drugs may be obtained through the Plan at either a local retail pharmacy (up to a 34 or 90-day supply) or through a mail order pharmacy (up to 90-day supply). Members who use maintenance medications can experience significant savings by utilizing a mail order pharmacy.

Retail Pharmacy Network

NOTE: There is an important change to the retail pharmacy network. Starting July 1, 2017, CVS/Target pharmacies will no longer be part of the Montana University Pharmacy Plan network. This change is not applicable to Navitus MedicareRx enrollees. Prescriptions filled at these pharmacies will be honored until June 30, 2017. Please transfer your prescriptions to another participating pharmacy on/or after July 1, 2017. If you choose to continue to use these pharmacies you will be responsible for all charges.

Mail Order

Ridgeway, Costco, and miRx Pharmacies will administer the mail order pharmacy program. For mail order prescription refills July 1, 2017 and after, you will need to update your insurance information with Costco, Ridgeway, or miRx. If you are new to mail order, you can register online (see contact details on next page).

Navitus Pharmacy Plan

Specialty Pharmacy

Starting July 1, 2017, the preferred Specialty Pharmacy will be Lumicera Health Services. Lumicera helps members who are taking prescription drugs that require special handling and/or administration to treat certain chronic illnesses or complex conditions. It provides services that offer convenience and support. Ordering new prescriptions with this specialty pharmacy is simple, just call a Patient Care Specialist to get started at 1-855-847-3553.

You can also find a list of Lumicera specialty pharmacy Frequently Asked Questions (FAQs) at <https://www.lumicera.com/Patients/FAQ.aspx>.

Drug Schedule of Benefits Tier Level	Retail (up to 34 day supply)	Retail/Mail Order (90 day supply)
Tier \$0 (certain preventive medications (ACA, certain statins, metformin [diabetes] and omeprazole)	\$0 Copay	\$0 Copay
Tier 1 (low cost, high-value generics and select brands that provide high clinical value. These products are the lowest-net cost for the Plan and the lowest copayment for the member.	\$15 Copay	\$30 Copay
Tier 2 (preferred brands and select generics that are less cost effective)	\$50 Copay	\$100 Copay
Tier 3 (non-preferred brands and generics that provide the least value because of high cost or low clinical value, or both)	50% Coinsurance (Does not apply towards out-of-pocket max)	50% Coinsurance (Does not apply towards out-of-pocket max)
Tier 4 (Specialty) (specialty medications for certain chronic illnesses or complex diseases. \$200 copay if filled at Specialty pharmacy)	50% coinsurance (Does not apply towards out-of-pocket max)	N/A
Out-of-Pocket max	Individual: \$2,150 per year Family: \$4,300 per year	

Navitus Customer Care
call 24 Hours a Day | 7 Days a wk

Commercial (Non-Medicare Retirees)
Customer Care: 866-333-2757
Member Portal: www.navitus.com

MedicareRx (Medicare Retirees)
Customer Care: 866-270-3877
Member Portal: www.medicarerx.navitus.com

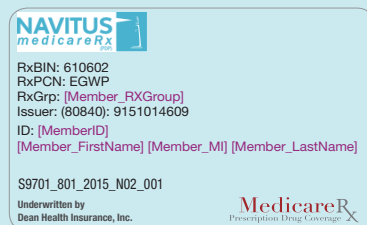
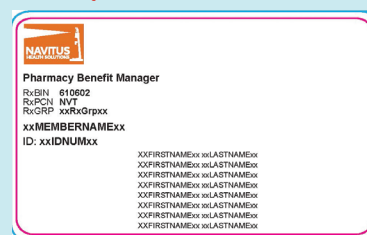
Lumicera Health Services
Customer Care: 1-855-847-3553
Monday - Friday 8 a.m. to 6 p.m.

Costco
1-800-607-6861
or go to www.pharmacy.costco.com
Monday - Friday 5 a.m. to 7 p.m. PST

Ridgeway:
1-800-630-3214
or go to www.ridgewayrx.com
Monday - Thursday 9 a.m. to 5 p.m. MST

miRx:
1-866-894-1496
or go to www.mirxpharmacy.com
Monday - Friday 8 a.m. to 6 p.m. MST

Sample Pharmacy cards



Dental (*must choose*) Choices

Choices offers one Dental plan option for Retirees: **Select Plan**

	Select Plan - Enhanced Coverage
Who May be Enrolled & Monthly Premium	<ul style="list-style-type: none"> Retiree Only \$52 Retiree & Spouse/Adult Dep. \$94 Retiree & Child(ren) \$94 Retiree & Family \$156
Maximum Annual Benefit	\$1,500 per covered individual
Preventive and Diagnostic Services	<ul style="list-style-type: none"> Twice Per Benefit Year Initial and Periodic oral exam Cleaning Complete series of intraoral X-rays Topical application of fluoride <p>Note: the above services do <u>not</u> count towards the \$1,500 annual maximum and include the Diagnostic & Preventive (D&P) Maximum Waiver feature. See below</p>
Basic Restorative Services	<ul style="list-style-type: none"> Amalgam filling Endodontic treatment Periodontic treatment Oral surgery
Major Dental Services	<ul style="list-style-type: none"> Crown Root canal Complete lower and upper denture Dental implant Occlusal guards
Removal of impacted teeth	<ul style="list-style-type: none"> Covered benefit
Orthodontia	<ul style="list-style-type: none"> Available to covered children and adults \$1,500 lifetime benefit
Implants	<ul style="list-style-type: none"> Included in annual benefit



Enrollment in the dental plan is a one-time opportunity for Retirees (and their dependents). Coverage is permanently forfeited if the Retiree fails to enroll in a timely manner, cancels dental coverage, or fails to pay premiums. **NOTE:** A spouse reaching age 65 is not a qualifying event for re-enrolling in dental.

Select Plan Benefit Highlight Features:

Diagnostic & Preventive Maximum Waiver Benefit

The **Choices Select Plan** includes the D&P Maximum waiver benefit allowing MUS plan members to obtain diagnostic & preventive services without those costs applying to the annual \$1,500 maximum.

Orthodontic Benefits

The **Choices Select Plan** provides a \$1,500 lifetime orthodontic benefit per covered individual. Benefits are paid at 50% of the allowable charge for authorized services. Treatment plans usually include an initial down payment and ongoing monthly fees. If an initial down payment is required, **Choices** will pay up to 50% of the initial payment, up to 1/3 of the total treatment charge. In addition, Delta Dental (the dental plan administrator) will establish a monthly reimbursement based on your provider's monthly fee and your prescribed treatment plan.

Delta Dental: 1-866-579-5717 www.deltadentalins.com/mus

MUS Dental Schedule of Benefits

Dental claims are reimbursed based on a Schedule of Benefits. The following subsets of the **Select** Schedules include the most commonly used procedure codes. The Schedule's dollar amount is the maximum reimbursement for the specified procedure code. Covered individuals are responsible for the difference (if any) between the provider's charge and the Schedule's reimbursement amount.

See Summary Plan Description (SPD) for complete listing (see inside cover for availability).

Procedure Code	Description	Fee
D0120	Periodic oral evaluation - established patient	\$40.00
D0140	Limited oral evaluation - problem focused	\$58.00
D0145	Oral evaluation for a patient under three years of age and counseling with primary caregiver	\$40.00
D0150	Comprehensive oral evaluation - new or established patient	\$65.00
D0180	Comprehensive periodontal evaluation - new or established patient	\$72.00
D0210	Intraoral - complete series of radiographic images	\$110.00
D0220	Intraoral - periapical first radiographic image	\$26.00
D0230	Intraoral - periapical each additional radiographic image	\$20.00
D0240	Intraoral - occlusal radiographic image	\$25.00
D0250	Extra-oral – 2D projection radiographic image created using a stationary radiation source, and detector	\$58.00
D0270	Bitewing - single radiographic image	\$22.00
D0272	Bitewings - two radiographic images	\$37.00
D0273	Bitewings - three radiographic images	\$45.00
D0274	Bitewings - four radiographic images	\$53.00
D0277	Vertical bitewings - 7 to 8 radiographic images	\$73.00
D0320	Temporomandibular joint arthrogram, including injection	\$622.00
D0330	Panoramic radiographic image	\$91.00
D1110	Prophylaxis - adult	\$83.00
D1120	Prophylaxis - child (through age 13)	\$58.00
D1206	Topical application of fluoride varnish (Child through age 18)	\$31.00
D1208	Topical application of fluoride – excluding varnish (Child through age 18)	\$28.00
D1351	Sealant - per tooth (Child through age 15)	\$45.00
D1352	Preventive resin restoration in a moderate to high caries risk patient – permanent tooth (Child through age 15)	\$54.00
D1510	Space maintainer - fixed - unilateral (Child through age 13)	\$239.00
D1515	Space maintainer - fixed - bilateral (Child through age 13)	\$388.00
D1520	Space maintainer - removable - unilateral (Child through age 13)	\$393.00

..... **Dental Codes Schedule of Benefits**

Procedure Code	Description	Fee
D1525	Space maintainer - removable - bilateral (Child through age 13)	\$538.00
D1550	Re-cement or re-bond space maintainer	\$63.00
D1555	Removal of fixed space maintainer	\$63.00
D1575	Distal shoe space maintainer - fixed - unilateral	\$239.00
D2140	Amalgam - one surface, primary or permanent	\$93.00
D2150	Amalgam - two surfaces, primary or permanent	\$118.00
D2160	Amalgam - three surfaces, primary or permanent	\$147.00
D2161	Amalgam - four or more surfaces, primary or permanent	\$176.00
D2330	Resin-based composite - one surface, anterior	\$98.00
D2331	Resin-based composite - two surfaces, anterior	\$125.00
D2332	Resin-based composite - three surfaces, anterior	\$156.00
D2335	Resin-based composite - four or more surfaces or involving incisal angle (anterior)	\$190.00
D2391	Resin-based composite - one surface, posterior	\$116.00
D2392	Resin-based composite - two surfaces, posterior	\$148.00
D2393	Resin-based composite - three surfaces, posterior	\$184.00
D2394	Resin-based composite - four or more surfaces, posterior	\$220.00
D2543	Onlay - metallic - three surfaces 12 years and older	\$375.00
D2544	Onlay - metallic - four or more surfaces 12 years and older	\$440.00
D2643	Onlay - porcelain/ceramic - three surfaces 12 years and older	\$375.00
D2644	Onlay - porcelain/ceramic - four or more surfaces 12 years and older	\$440.00
D2740	Crown - porcelain/ceramic substrate	\$453.00
D2750	Crown - porcelain fused to high noble metal	\$423.00
D2751	Crown - porcelain fused to predominantly base metal	\$410.00
D2752	Crown - porcelain fused to noble metal	\$414.00
D2780	Crown - 3/4 cast high noble metal	\$406.00
D2783	Crown - ¾ porcelain/ceramic	\$410.00
D2790	Crown - full cast high noble metal	\$410.00
D2930	Prefabricated stainless steel crown - primary tooth	\$148.00
D2931	Prefabricated stainless steel crown - permanent tooth	\$222.00
D2932	Prefabricated resin crown	\$221.00
D2933	Prefabricated stainless steel crown with resin window	\$222.00
D2940	Protective restoration	\$70.00
D2950	Core buildup, including any pins when required	\$95.00
D2951	Pin retention - per tooth, in addition to restoration	\$38.00

The CDT codes and nomenclature are copyright of the American Dental Association. The procedures described and maximum allowances indicated on this table are subject to the terms of the MUS-Delta Dental contract and Delta Dental processing policies. These allowances may be further reduced due to maximums, limitations, and exclusions.

Please refer to the SPD for complete information (see inside cover for availability).

Dental Codes Schedule of Benefits

Procedure Code	Description	Fee
D2954	Prefabricated post and core in addition to crown	\$127.00
D3110	Pulp cap - direct (excluding final restoration)	\$43.00
D3220	Therapeutic pulpotomy (excluding final restoration) - removal of pulp coronal to the dentinocemental junction and application of medicament	\$105.00
D3222	Partial pulpotomy for apexogenesis - permanent tooth with incomplete root development	\$105.00
D3310	Endodontic therapy, anterior tooth (excluding final restoration)	\$489.00
D3320	Endodontic therapy, bicuspid tooth (excluding final restoration)	\$566.00
D3330	Endodontic therapy, molar tooth (excluding final restoration)	\$695.00
D3346	Retreatment of previous root canal therapy - anterior	\$592.00
D3347	Retreatment of previous root canal therapy - bicuspid	\$674.00
D3348	Retreatment of previous root canal therapy - molar	\$814.00
D3410	Apicoectomy – anterior	\$435.00
D3421	Apicoectomy – bicuspid (first root)	\$480.00
D3425	Apicoectomy – molar (first root)	\$520.00
D3430	Retrograde filling - per root	\$116.00
D4210	Gingivectomy or gingivoplasty - four or more contiguous teeth or tooth bounded spaces per quadrant	\$358.00
D4211	Gingivectomy or gingivoplasty - one to three contiguous teeth or tooth bounded spaces per quadrant	\$113.00
D4249	Clinical crown lengthening – hard tissue	\$455.00
D4260	Osseous surgery (including elevation of a full thickness flap and closure) – four or more contiguous teeth or tooth bounded spaces per quadrant	\$672.00
D4261	Osseous surgery (including elevation of a full thickness flap and closure) – one to three contiguous teeth or tooth bounded spaces per quadrant	\$511.00
D4270	Pedicle soft tissue graft procedure	\$407.00
D4273	Autogenous connective tissue graft procedure (including donor and recipient surgical sites) first tooth, implant, or edentulous tooth position in graft	\$632.00
D4341	Periodontal scaling and root planing - four or more teeth per quadrant	\$154.00
D4342	Periodontal scaling and root planing - one to three teeth per quadrant	\$97.00
D4346	Scaling in presence of generalized moderate or severe gingival inflammation – full mouth, after oral evaluation	\$83.00
D4355	Full mouth debridement to enable comprehensive evaluation and diagnosis	\$59.00
D4910	Periodontal maintenance	\$84.00
D5110	Complete denture - maxillary	\$608.00
D5120	Complete denture - mandibular	\$608.00
D5130	Immediate denture, maxillary	\$666.00
D5140	Immediate denture, mandibular	\$666.00
D5211	Maxillary partial denture - resin base (including any conventional clasps, rests and teeth)	\$436.00
D5212	Mandibular partial denture - resin base (including any conventional clasps, rests and teeth)	\$436.00
D5213	Maxillary partial denture - cast metal framework with resin denture bases (including any conventional clasps, rests and teeth)	\$650.00
D5214	Mandibular partial denture - cast metal framework with resin denture bases (including any conventional clasps, rests and teeth)	\$650.00

The CDT codes and nomenclature are copyright of the American Dental Association. The procedures described and maximum allowances indicated on this table are subject to the terms of the MUS-Delta Dental contract and Delta Dental processing policies. These allowances may be further reduced due to maximums, limitations, and exclusions.

Please refer to the SPD for complete information (see inside cover for availability).

..... **Dental Codes Schedule of Benefits**

Procedure Code	Description	Fee
D5225	Maxillary partial denture - flexible base (including any clasps, rests and teeth)	\$488.00
D5226	Mandibular partial denture - flexible base (including any clasps, rests and teeth)	\$488.00
D5510	Repair broken complete denture base	\$86.00
D5520	Replace missing or broken teeth - complete denture (each tooth)	\$76.00
D5610	Repair resin denture base	\$89.00
D5640	Replace broken teeth - per tooth	\$76.00
D5650	Add tooth to existing partial denture	\$114.00
D5751	Reline complete mandibular denture (laboratory)	\$274.00
D5761	Reline mandibular partial denture (laboratory)	\$263.00
D5821	Interim partial denture (mandibular)	\$216.00
D5850	Tissue conditioning, maxillary	\$51.00
D6210	Pontic - cast high noble metal	\$399.00
D6212	Pontic - cast noble metal	\$365.00
D6214	Pontic - titanium	\$399.00
D6240	Pontic - porcelain fused to high noble metal	\$424.00
D6241	Pontic - porcelain fused to predominantly base metal	\$391.00
D6242	Pontic - porcelain fused to noble metal	\$408.00
D6245	Pontic - porcelain/ceramic	\$429.00
D6740	Retainer crown - porcelain/ceramic	\$436.00
D6750	Retainer crown - porcelain fused to high noble metal	\$423.00
D6752	Retainer crown - porcelain fused to noble metal	\$414.00
D6790	Retainer crown - full cast high noble metal	\$410.00
D6791	Retainer crown - full cast predominantly base metal	\$402.00
D6794	Retainer crown - titanium	\$410.00
D7140	Extraction, erupted tooth or exposed root (elevation and/or forceps removal)	\$94.00
D7210	Extraction, erupted tooth requiring removal of bone and/or sectioning of tooth, and including elevation of mucoperiosteal flap if indicated	\$160.00
D7220	Removal of impacted tooth - soft tissue	\$176.00
D7230	Removal of impacted tooth - partially bony	\$215.00
D7240	Removal of impacted tooth - completely bony	\$255.00
D7241	Removal of impacted tooth - completely bony, with unusual surgical complications	\$305.00
D7850	Surgical discectomy, with/without implant	\$1,500.00
D7860	Arthrotomy	\$1,500.00
D7870	Arthrocentesis	By Report
D7880	Occlusal orthotic device, by report	\$469.00
D7899	Unspecified TMD therapy, by report	By Report
D7960	Frenulectomy – also known as frenectomy or frenotomy – separate procedure not incidental to another procedure	\$210.00
D7971	Excision of pericoronal gingiva	\$120.00
D9110	Palliative (emergency) treatment of dental pain - minor procedure	\$69.00
D9223	Deep sedation/general anesthesia – each 15 minute increment	\$107.00
D9243	Intravenous moderate (conscious) sedation/analgesia – each 15 minute increment	\$90.00
D9310	Consultation - diagnostic service provided by dentist or physician other than requesting dentist or physician	\$67.00
D9940	Occlusal guard, by report	\$245.00
D9950	Occlusion analysis - mounted case	\$187.00
D9951	Occlusal adjustment - limited	\$51.00
D9952	Occlusal adjustment - complete	\$406.00

Delta Dental Fee examples

How to select a Delta Dental Dentist that will best suit your needs and your pocket book! Understand the difference between a PPO and Premier Dentist.

Finding a Delta Dental Dentist:

The MUS dental program utilizes schedules of benefits so you know in advance exactly how much the plan will pay for each covered service. It is important to understand that a dentist's charges may be greater than the plan benefit, resulting in balance billing to you. While you have the freedom of choice to visit any licensed dentist under the plan, you may want to consider visiting a Delta Dental dentist to reduce your out-of-pocket costs.

When a dentist contracts with Delta Dental, they agree to accept Delta Dental's allowed fee as full payment. This allowed fee may be greater than the MUS plan benefit in which case, the dentist may balance bill you up to the difference between the allowed fee and the MUS benefit amount.

Montana University System plan members will usually save when they visit a Delta Dental dentist. Delta Dental Preferred Provider Organization (PPO) dentists agree to lower levels of allowed fees and therefore offer the most savings. Delta Dental Premier dentists also agree to a set level of allowed fees, but not as low as with a PPO dentist. Therefore, when visiting a Premier dentist, MUS members usually see some savings, just not as much as with a PPO dentist. The best way to understand the difference in fees is to view the examples below. Then go to: www.deltadentalins.com/MUS and use the *Find a Dentist* search to help you select a dentist that is best for you!

The following claim examples for an adult cleaning demonstrate how lower out-of-pocket patient costs can be achieved when you visit a Delta Dental dentist. The examples compare the patient's share of costs at each network level below:

Adult Cleaning	PPO Dentist	Premier Dentist	Out-of-Network Dentist
What the Dentist Bills	\$87	\$87	\$87
Dentists allowed fee with Delta Dental	\$57	\$71	No fee agreement with Delta Dental
MUS Plan Benefit allowed amount	\$83	\$83	\$83
What you pay	\$0	\$0	\$4

The following claim examples for a crown demonstrate how lower out-of-pocket patient costs can be achieved when you visit a Delta Dental dentist. The examples compare the patient's share of costs at each network level below:

Crown	PPO Dentist	Premier Dentist	Out-of-Network Dentist
What the Dentist Bills	\$1,000	\$1,000	\$1,000
Dentists allowed fee with Delta Dental	\$694	\$822	No fee agreement with Delta Dental
MUS Plan Benefit allowed amount	\$423	\$423	\$423
What you pay	\$271	\$399	\$577

Vision hardware

(voluntary)

Administered by Blue Cross Blue Shield of Montana
1-800-820-1674 or 447-8747, www.bcbsmt.com
Claim submission form at: www.choices.mus.edu

Who is Eligible?



Employees, spouses, retirees, and children are eligible if you elect to have this coverage.

Using Your Vision Hardware Benefit

Quality vision care is important to your eye wellness and overall health care. Accessing your Vision Hardware benefit is easy. Simply select your provider, purchase your hardware and submit to Blue Cross Blue Shield of Montana for processing. The voluntary vision coverage is a hardware benefit only. Eye Exams, whether preventive or medical, are covered under the medical benefit plan. See pg. 7 Eye Exam (preventive & medical).

Sample Vision Hardware card

Monthly Vision Hardware Rates	
• Retiree Only	\$8.05
• Retiree & Spouse.	\$15.19
• Retiree & Child(ren)	\$15.99
• Retiree & Family	\$23.45

	
Subscriber Name:	MONTANA UNIVERSITY SYSTEM
Identification Number	Dependent Name:
MVA	
Group Number:	V58005

Service/Material	Coverage
Eyeglass Frames and Lenses: Once every benefit year in lieu of contact lenses	Up to \$300 allowance towards purchase of a frame and prescription eyeglass lenses, including single vision, bifocal, trifocal, progressive lenses; ultraviolet treatment; tinting; scratch-resistant coating; polycarbonate; anti-reflective coating. The Plan participant may be responsible for the charges at the time of service.
Contact Lenses: Once every benefit year in lieu of eyeglass frame and lenses	Up to \$150 allowance toward contact lens fitting and the purchase of Conventional, Disposable or Medically Necessary* contact lenses. The Plan participant may be responsible for the charges at the time of service.

*Contact lenses that are required to treat medical or abnormal visual conditions, including but not limited to eye surgery (i.e., cataract removal), visual perception in the better eye that cannot be corrected to 20/70 through the use of eyeglasses, and certain corneal or other eye diseases.

Filing a claim:

When a Plan Participant purchases vision hardware, a walk-out statement should be provided by the Provider. This walk-out statement should be submitted to Blue Cross and Blue Shield of Montana for reimbursement.

Go to: www.choices.mus.edu/forms.asp and select the Vision Hardware Claim Form.

MUS Wellness Program



The Montana University System (MUS) Benefit Plan offers Wellness services to covered adult plan members (faculty, staff, retirees, and spouses) regardless of which medical plan you choose. For more detailed information about your Wellness Program please refer to the Wellness website: www.wellness.mus.edu.

Preventive Health Screenings

WellCheck

Every campus offers health screenings for plan members called WellChecks. A free basic blood panel and biometric screening are provided at WellCheck, with optional additional tests available at discounted prices. Representatives from MUS Wellness are also present at most WellChecks to answer wellness related questions. Adult plan members over the age of 18 are eligible for two free WellChecks per plan year. Go to www.wellness.mus.edu/WellCheck.asp for more information regarding WellCheck dates and times on your campus.

Online Registration

Online registration is required on all campuses for WellCheck appointments. To register go to: www.itstartswithme.com.

Lab Tests -

Log on to your [It Starts With Me](#) account for a complete listing of tests available at WellCheck: www.itstartswithme.com.

Flu Shots

Are offered FREE in the fall, subject to national vaccine availability. Go to www.wellness.mus.edu for more information.

STAY CONNECTED



For education and updates visit our Blog: www.montanamovesandmeals.com



Follow us on Twitter: twitter.com/montanamoves
[@montanameals](https://twitter.com/montanameals)



Like us on facebook:
www.facebook.com/MUSwellness

Healthy Lifestyle Education & Support

Ask an Expert

This program provides FREE telephone consultation with a registered dietitian and/or exercise specialist. See Wellness website below for an application.

Quick Help Program

If you have a quick question regarding health, fitness, or nutrition related topics, send us an email at: wellness@montana.edu. We'll do our best to provide the information you need, or point you in the right direction if we don't have an answer ourselves!

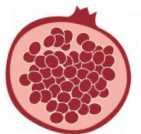
The information given through the Quick Help Program does not provide medical advice, is intended for general educational purposes only, and does not always address individual circumstances.

WellBaby

WellBaby is a pregnancy benefit designed to help you achieve a healthier pregnancy. Enroll during your first trimester to take advantage of all the program benefits. For more information call 406-660-0082 or visit the Wellness website www.wellness.mus.edu.

Take Control Program

Eat Well. Stay Active. Reduce Your Risks.



Take Control is a healthcare company that believes living well is within everyone's reach. Take Control offers comprehensive and confidential education and support for the following medical conditions: Diabetes, Overweight, Tobacco User, High Blood Pressure, High Cholesterol, WellBaby member.

Services provided include health coaching, fitness center or fitness class reimbursement, copay waivers for diabetic supplies and many more.

For details, call 1-800-746-2970, or visit www.takecontrolmt.com.

Visit the MUS Wellness website for more information: www.wellness.mus.edu

Long Term Care Insurance (voluntary)

Provided by UNUM Life Insurance Co. 1-800-227-4165 www.unuminfo.com/mus

Options	Choices
Care Type	
Plan 1	Facility (nursing home or assisted living)
Plan 2	Facility + Professional Home Care (Provided by a licensed home health organization)
Plan 3	Facility + Professional Home Care + Total Home Care (Care provided by anyone, including family members)
Monthly Benefit	
Nursing Home	\$1,000-\$6,000
Assisted Living	60% of the selected nursing home amount
Home Care	50% of the selected nursing home amount
Duration	
3 years	3 years Nursing Home
6 years	6 years Nursing Home
Unlimited	Unlimited Nursing Home
Inflation Protection	
Yes	5% compounded annually
No	No protections will be provided

Unexpected events, such as accidents or illness, can catch us off guard at any age, any time. This can often lead to financial and emotional hardship. Many believe that our health plan covers long term care situations when, in most cases, it does not. We may be left thinking we should have planned better. **The Long Term Care (LTC) plan is designed to pick up where our health plan leaves off.** You may never need long term care. However, this year about nine million men and women will need long term care. By 2020, 12 million Americans will need long term care. Most will be cared for at home. A study by the US Department of Health and Human Services indicates that people who reach age 65 have a 40 percent chance of entering a nursing home. About 10 percent of the people who enter

a nursing home stay there five years or longer. The Montana University System offers the opportunity to purchase Long Term Care Insurance from Unum Life Insurance Company of America, a subsidiary of Unum Provident.

New employees can enroll in LTC within 30 days of employment without demonstrating evidence of insurability. Continuing employees, spouses, retirees, and grandparents can enroll in our group LTC insurance with medical underwriting at any time.

Who is Eligible
Employees, retirees, spouses, parents, and parents-in-law are eligible for the Long Term Care Insurance Plan.



Hollow Top Lake, Tobacco Root

This plan may be elected, changed, or dropped at anytime.

Enrollment
If you would like to sign up for the Long Term Care Plan, contact your campus Human Resource Department for an enrollment kit.

Additional Benefits

Dependent Hardship Waiver

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The MUS Benefit Plan offers a dependent hardship waiver to allow medical coverage for children. The family **must first apply** for Healthy Montana Kids (HMK) coverage for all children under the age of 19. If HMK denies coverage and the family has a hardship, an application may be submitted to MUS Benefits requesting the Dependent Hardship Waiver. If the total household income is not more than 115% of the HMK guidelines, the dependent children will be eligible for the waiver for the plan year. The family must re-apply for HMK and the Dependent Hardship Waiver each Plan year in order to be eligible for the waiver. For more information, please contact your campus Human Resources office or call MUS Benefits at 406-444-2574, toll free at 877-501-1722.

★ Self Audit Award Program

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Be sure to check all bills and EOBs from your medical providers to make sure that charges have not been duplicated or billed for services you did not receive. **When you detect billing errors that result in a claims adjustment, the MUS plan will share the savings with you!** You may receive an award of 50 percent of the savings, up to a maximum of \$1,000.

The Self Audit Award Program is available to all plan members who identify medical billing errors which:

- Have not already been detected by the medical plan's claims administrator or reported by the provider;
- Involve charges which are allowable and covered by the MUS Plan, and
- Total \$50 or more in errant charges.

To receive the self-audit award, the member must:

- Notify the claims administrator of the error before it is detected by the administrator or the health care provider,
- Contact the provider to verify the error and work out the correct billing, and
- Have copies of the correct billing sent to the claims administrator for verification, claims adjustment and calculation of the self-audit award.



Hiking in Montana

Privacy Rights & Plan Documents

Eligibility and enrollment for coverage in the Montana University System Employee Group Benefits Plan for persons (and their dependents) who are NOT active employees within MUS:

Detailed rules are published in the MUS Summary Plan Description in these sections:

- Eligibility
- Enrollment, Changes in Enrollment, Effective Dates of Coverage
- Leave, Layoff, Coverage Termination, Re-Enrollment, Surviving Spouse, and Retirement Options
- Continuation of Coverage Rights under COBRA

Each employee and former employee is responsible for understanding rights and responsibilities for themselves and their eligible dependents for maintaining enrollment in the Montana University System Employee Group Benefits Plan.

Coordination of Benefits: Persons covered by a health care plan through the Montana University System AND also by another non-liability health care coverage plan, whether private, employer-based, governmental (including Medicare and Medicaid), are subject to coordination of benefits rules as specified in the Summary Plan Description, Coordination of Benefits section. Rules vary from case to case by the circumstances surrounding the claim and by the active or retiree status of the member. In no case will more than 100% of a claim's allowed amount be paid by the sum of all payments from all applicable coordinated insurance coverages.

Note to Retirees eligible for Medicare coverage: All claims are subject to coordination of benefits with Medicare whether or not the covered person is actually receiving Medicare benefits. Retirees eligible for Medicare and paying Medicare Retiree premium rates as published in the **Choices** Retiree Workbook are expected to be continuously enrolled in BOTH Medicare Part A and Medicare Part B.

Health Insurance Portability and Accountability Act of 1996 ("HIPAA") Notice

The Montana University System Employee Group Benefits Plan has a duty to safeguard and protect the privacy of all plan members' personally identifiable health information that is created, maintained, sent or received by the Plan. The Plan is required by law to provide a Notice of Privacy Practices to further describe its legal obligations. The Notice can be accessed on the MUS website.

The Montana University System Employee Group Benefits Plan contracts with individuals or entities known as Business Associates, who perform various functions on the Plan's behalf such as claims processing and other health-related services associated with the plan, including counseling, psychological services and pharmaceutical services, etc. These Business Associates and health care providers must also, under HIPAA, take measures to protect a plan member's personally identifiable health information from inadvertent, improper or illegal disclosure.

The Montana University System's self-insured employee group health benefit plan, in administering plan benefits, shares and receives personally identifiable medical information concerning plan members as required by law and for routine transactions concerning eligibility, treatment, payment, wellness program (including WellChecks), lifestyle management programs (e.g., Take Control) healthcare operations, claims processing, including review of payments or claims denied and appeals of payments or claims denied, premiums paid, liens and other reimbursements, health care fraud and abuse detection, and compliance. Information concerning these categories may be shared, without a participant's written consent, between MUS authorized benefit employees, supervisors and MUS Business Associates, participant's providers or legally authorized governmental entities.

Full HIPAA policy available on the Choices Website or by contacting Campus HR

Court Notice Re: Class Action Rights; Potential Monetary Recovery MT 18th Judicial District Court, Gallatin County, Cause No. DV-09-953B – Gendron vs. Allegiance Benefit Plan Management, Inc., Does and Montana University System

This case concerns members of the MUS Health Benefit Plan for the period of October 5, 2001 through December 31, 2016. For any covered claim under the Plan arising from an injury between October 5, 2001 through December 31, 2016 where MUS did not pay the medical expense(s) because the medical expense(s) were paid or able to be paid by another source, the settlement provides that MUS will pay the Plan member for this expense. Please review the Notice for more information. You will have the chance to fill out an Acknowledgment and Claims Form and send it to MUS. Those forms will be available on-line and through the mail.

MONTANA EIGHTEENTH JUDICIAL DISTRICT COURT, GALLATIN COUNTY

NOTICE OF MONTANA UNIVERSITY SYSTEM CLASS ACTION

**You Or A Family Member May Be Entitled To Money Payments.
Read This Legal Notice Carefully. Your Rights May Be Affected.**

Why am I receiving this Notice?	You are receiving this Notice because you are or have been a member of the Montana University System's Employee Group Benefit Plan ("Plan") between October 5, 2001 and December 31, 2016. As a potential Class Member you are entitled to this Notice.
What is the Class Action about?	The Class Action claims the Montana University System failed to pay certain medical expenses that were due under the Plan. The Montana University System has agreed to pay such medical expenses.
What determines if I am entitled to payment of money?	You or a family member are likely due money if the following two conditions exist: 1. You or a family member incurred medical expenses for injuries between October 5, 2001 and December 31, 2016; and 2. Your medical expenses were not paid in full by the Plan because the medical expenses were paid or able to be paid by another source, including another source of insurance.
How do I apply for additional payments?	Please fill out the enclosed Acknowledgment and Claims Form and return it in the self-addressed envelope. If eligible, monetary payments will be paid directly to you. If you need help, please call the class attorney—Hillary P. Carls at 406-586-1926—or visit the class website at http://choices.mus.edu/notice.asp . The claims form must be completed and returned prior to April 13, 2018 or you may forfeit your right to payment.

**FOR MORE INFORMATION OR HELP CALL 1-844-632-5699 OR VISIT <http://choices.mus.edu/notice.asp>.
YOU CAN ALSO CONTACT THE ATTORNEY FOR THE CLASS AT:**

Hillary P. Carls
Angel, Coil & Bartlett
125 W. Mendenhall, Suite 201
Bozeman, MT 59715
Telephone: 406-586-1926
hillary@angelcoilbartlett.com
www.angelcoilbartlett.com

If you are injured, your health insurance plan is legally required to pay your medical expenses. Even if you or the person who caused your injuries has other insurance to pay the medical expenses (such as automobile or homeowner's insurance) your health insurance must also pay your medical expenses. Only if you have been fully compensated for all damages, including payment of your attorney fees and costs, will the Montana University System have the right to be reimbursed for any payments it has made. Under Montana law, this is called your right to be "made whole."

It is your right to hire your own attorney to represent your interests in this class action.

It is your right to request that the Court exclude you from being a member of this class action, and upon receipt of a written request to exclude, the Court will exclude you from the class. To be excluded from the class you must make a written request to the Court by July 12, 2017. The written request to be excluded from the class must reference Gendron v. Montana University System, Cause No.: DV-09-953B and be submitted to:

Clerk of the District Court
Montana Eighteenth Judicial District Court, Gallatin County
W. W. Lessley Law & Justice Center
615 South 16th Ave., Rm. 302
Bozeman, MT 59715

If you do not request to exclude yourself from the class action, the Court's judgment for class members will be binding on you pursuant to Montana Rule of Civil Procedure 23(c)(3).

It is also your right to object to the award of attorney fees and costs. The Montana University System agrees that class attorneys are entitled to an award of reasonable attorneys' fees and costs, over and above the amount paid to Class Members. The parties have not yet reached agreement on the amount of the attorneys' fees and costs. If the parties do not reach an agreement on the amount of the attorneys' fees and costs, the parties will submit their written positions on the attorney fees and cost award by September 15, 2017, and the Court will decide the attorney fee and cost award at the Final Fairness Hearing.

To object to the award of attorney fees and costs you must make a written request to the Court by October 15, 2017. You have the right to inspect the parties' requests and positions regarding the attorney fees and costs award at the Clerk of the District Court office indicated below. The written request to object to the award of attorney fees and costs must reference Gendron v. Montana University System, Cause No.: DV-09-953B and be submitted to:

Clerk of the District Court
Montana Eighteenth Judicial District Court, Gallatin County
W. W. Lessley Law & Justice Center
615 South 16th Ave., Rm. 302
Bozeman, MT 59715

It is your right to attend the final Fairness Hearing in this matter. The final Fairness Hearing in this matter is scheduled for December 5, 2017 at 1:30 p.m. at the W.W. Lessley Law & Justice Center, 615 South 16th Ave., Room 201, Bozeman, Montana.

Glossary

Allowed Amount

A set dollar allowance for procedures/services that are covered by the Plan.

Benefit Year/Plan Year

The period starting July 1 and ending June 30.

Certification/Pre-certification

A determination by the appropriate medical plan administrator that a specific service - such as an inpatient hospital stay - is medically necessary. Pre-certification is done in advance of a non-emergency admission by contacting the medical plan administrator.

Coinsurance

A percentage of the allowed amount and covered charges that a member is responsible for paying, after paying any applicable deductible. The medical plan pays the remaining allowed amount. For example, if Jack has met his deductible for In-Network medical costs (\$750), he pays 25% of additional allowed amount up to the out-of-pocket maximum and the plan pays 75%.

Copayment

A fixed dollar amount you pay for a covered service that a member is responsible for paying. The medical plan pays the remaining allowed amount.

Covered Charges

Charges for medical services that are determined to be medically necessary and are eligible for payment under a medical plan.

Deductible

A set dollar amount that a member and family must pay before the medical plan begins to share the costs. The deductible applies to the plan July 1 through June 30. For example, Jack's deductible is \$750. Jack pays 100% of the allowed amount until his deductible has been met.

Emergency Services

Evaluation and treatment of an emergency medical condition (illness, injury, or serious condition). Emergency Services are covered everywhere; however, Out-of-Network providers may balance bill the difference between the allowed amount and the charge.

In-Network Providers

Providers who have a participating contract with the medical plan administrators to manage and deliver care at contracted prices. Members may self-refer to In-Network providers and specialists.

Out-of-Network Provider

Any provider who renders services to a member but does not have a participating contract with the medical plan administrators. Members may self-refer to Out-of-Network providers and specialists; however, you will pay more for Out-of-Network services.

Out-of-Pocket Maximum

The maximum amount of money you pay toward the cost of health care services. Out-of-pocket expenses include deductibles, copayments, and coinsurance. For example, Jack reaches his \$4,000 out-of-pocket maximum. Jack has seen his doctor often and paid \$4,000 total (deductible + coinsurance + copays). The plan pays 100% of the allowed amount for covered charges for the remainder of the plan year. Balance billing amounts (the difference between out-of-network provider charges and the allowed amount) do not apply to the out-of-pocket maximum.

Participating Provider

A provider who has a participating contract with the medical plan administrator to accept the allowed amount as payment in full.

Plan

A benefit your employer provides to you to pay for your health care services.

Prior Authorization

A process that determines whether a proposed service, medication, supply, or ongoing treatment is covered.

PPACA

The Patient Protection and Affordable Care Act (PPACA) – also known as the Affordable Care Act or ACA – is the landmark health reform legislation passed by the 111th Congress and signed into law by President Barack Obama in March 2010. The legislation includes a long list of health-related provisions that began taking effect in 2010 and will continue to be rolled out through 2018.

Primary Care Physician

A physician (M.D. – Medical Doctor or D.O. – Doctor of Osteopathic Medicine, nurse practitioner, clinical nurse specialist or physician assistant) who directly provides or coordinates a range of health care services for or helps access health care services for a patient.

Specialist

A physician specialist who focuses on a specific area of medicine to diagnose, manage, prevent or treat certain types of symptoms and conditions.

RESOURCES

Montana University System Benefits
Office of the Commissioner of Higher Education
(406) 444-2574 * Fax (406) 444-0222 * Toll Free 1-877-501-1722
www.choices.mus.edu

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HEALTH PLANS

ALLEGIANCE BENEFIT PLAN MANAGEMENT, INC. -Medical Plan
Customer Service 1-877-778-8600
Precertification 1-800-342-6510
www.abpmtpa.com/mus

BLUE CROSS AND BLUE SHIELD OF MONTANA - Medical Plan
Customer Service 1-800-820-1674 or 406-447-8747
www.bcbsmt.com

PACIFICSOURCE HEALTH PLAN - Medical Plan
Customer Service 406-442-6589 or 1-877-590-1596
Pre-Authorization: 406-442-6595 or 1-877-570-1563
www.PacificSource.com/MUS

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DELTA DENTAL INSURANCE COMPANY
Customer Service 1-866-579-5717
www.deltadentalins.com/MUS

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BLUE CROSS AND BLUE SHIELD OF MONTANA - Vision Hardware Plan
Customer Service 1-800-820-1674 or 406-447-8747
www.bcbsmt.com

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Navitus – PRESCRIPTION DRUG PROGRAM

COMMERCIAL (NON-MEDICARE RETIREES)

Customer Care 866-333-2757
Member Portal: www.navitus.com

MedicareRx (MEDICARE RETIREES)
Customer Care 866-270-3877
Member Portal: www.medicarerx.navitus.com

RIDGEWAY MAIL ORDER PHARMACY – www.ridgewayrx.com
Customer Service 1-800-630-3214
Fax: 406-642-6050

COSTCO MAIL ORDER PHARMACY - www.pharmacy.costco.com
Customer Service 1-800-607-6861
Fax: 1-888-545-4615

miRx MAIL ORDER PHARMACY - www.mirxpharmacy.com
Customer Service 1-866-894-1496
Fax: (406) 869-6552

LUMICERA HEALTH SERVICES -www.lumicera.com
Customer Service: 1-855-847-3553
Monday through Friday 8 a.m. to 6 p.m. CST

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UNUM LIFE INSURANCE – Long Term Care
Customer Service 1-800-822-9103
www.unuminfo.com/mus