

**MONTANA STATE UNIVERSITY
COLLEGE OF NURSING**

Policy A-10: Procedure

TITLE: GUIDELINES FOR FACULTY, ADMINISTRATORS AND STAFF WITH FAMILY MEMBERS WHO ARE MSU COLLEGE OF NURSING STUDENTS

PROCEDURE:

Faculty

College of Nursing faculty will not serve as the official academic advisor nor, in so far as is possible, be the faculty of record (i.e. assign grades), provide direct clinical supervision (i.e. assign clinical grade), or engage in any other grading function for any student who is a member of his/her family. These functions will be assigned to another appropriate faculty member by the Campus Director. If it is necessary to serve as course instructor, clinical supervisor, etc., the grading process will be reviewed by the Campus Director and/or Associate Dean in order to verify objectivity.

Administrators

College of Nursing administrators will not serve as the official academic advisor, rule on grievances, nor perform any official individualized administrative function for any student who is a member of his/her family. These functions will be assigned to another appropriate administrator by the Dean or his/her designee.

Staff

College of Nursing staff will not provide any official individualized function for a student who is a member of his/her family. These functions will be assigned to another staff member by the Campus Director or other appropriate supervisor.