TITLE: MASTER RESOURCE OUTLINES (MROs) FOR UNDERGRADUATE COURSES

PROCEDURE:
The Master Resource Outline (MRO) for each course in the undergraduate curriculum contains the following elements which are approved by the Undergraduate Academic Affairs Committee (UAAC) and then by the faculty at a General Faculty Meeting:

a. Course Number and Title
b. Course Credits
c. Semester(s) Offered
d. Pre- and/or Co-requisite Courses
e. Course Description (to be no longer than 40 words for the MSU Course Bulletin).
f. Course Objectives (designated with Foundational Level Outcomes [FOs] and Terminal Level Outcomes [TOs] to link each course objective with the relevant Foundational and Terminal Level Outcomes objectives of the baccalaureate curriculum as described in College of Nursing Policy C-13).

The MRO also contains two additional sections that are not part of the faculty approval process but demonstrate that course objectives can be met, that there is a level of consistency in teaching the course at each campus, and that relevant course content/concepts and student learning activities are noted for new faculty teaching the course or all faculty teaching a new course, and to provide a framework for the Individual Faculty Outlines (IFSs):

a. Recommended Course Content/Concepts
b. Suggested Student Learning Activities

All MROs are initially approved by the Undergraduate Academic Affairs Committee (UAAC) and are reviewed at least once every three years on a staggered schedule. Following UAAC approval they are presented to the next General Faculty Meeting for final approval. The approval dates of the UAAC and Faculty are recorded on the MRO prior to the Chair of UAAC sending the final approved MRO to the Webmaster to be placed on the College of Nursing Web site at: http://www.montana.edu/nursing/facstaff/mro.html.

This policy, C-4 (along with C-5 and the policy on syllabi, A-14) is reviewed with all new faculty members during their orientation to the faculty teaching role.

An example of an approved MRO is attached to this document.