

MONTANA STATE UNIVERSITY

COLLEGE OF NURSING

POLICY C#7

**TITLE: STUDENT ATTENDANCE AT ALL CAMPUS, CLASS,
CLINICAL/LAB ORIENTATIONS**

POLICY: Once each semester begins, students are required to attend the campus, class and clinical/lab orientations (hereafter, referred to as “orientation(s)”) arranged by faculty.

If extraordinary circumstances beyond the student's control (e.g. death in the family, serious illness, etc.) preclude the student's attendance at these orientations, assistance will be offered by the Campus Director as resources are available. The student will not be able to continue in the course if the necessary resources to make up the class/clinical orientation are unavailable or unwarranted. If the orientation cannot be made up, the student will be "dropped" from the course. The student's progress in the program will then be based on available space through the Semester-by-Semester application process or through reapplying for a new Junior placement, if needed. The student's placement will be determined according to Policy C-16.

RATIONALE: Orientation is designed to assist with the transition of students into a campus, class, or clinical setting. Absence from orientation may compromise learning opportunities and jeopardize the clients' safety. Student attendance at the planned orientation conserves scarce resources.

Semester by semester and wait-listed students can be placed when students do not attend, as per policy. These seats are valuable and competitive; if students do not attend the introduction to their courses/campus and clinical orientations, it is assumed they are vacating their seats.

Students who miss the first week of classes and any orientations for the semester launch are missing important information related to their progression in courses and clinical.

Reviewed/ Approved:

Level I: UAAC (April, 2017)

Level II: Associate Dean for Undergraduate Programs (April, 2017)