**Policy D-10 Procedure**

**Individual Faculty Syllabus Evaluation Grid**

The following criteria are used by GAAC to evaluate individual faculty syllabi (IFS) and make recommendations for adherence to the approved course master resource outline (MRO).

Date of Review \_\_\_\_\_\_\_\_ Date feedback provided by to faculty member. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Course Number:**  **Course Coordinator:** | **Met/Not Met** | **Comments** |
| 1. **Course Title and #** |  |  |
| 1. **Course Credit** |  |  |
| 1. **Semester identified** |  |  |
| 1. **Template Items**   **Disability statement**  **Academic Expectations**  **- Grading/evaluation**  **Behavioral expectations**  **Academic misconducted**  **- Collaboration**  **- Plagiarism**  **Withdrawal deadlines**  **Communication Policy** |  |  |
| 1. **Pre &/or Co-requisite courses listed** |  |  |
| 1. **Course Description same as MRO** |  |  |
| 1. **Course objectives same as MRO.** |  |  |
| 1. **MN or DNP Program objectives listed with course objectives**   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   1. **Are relevant specific Course Objectives identified for each Course Topic and Learning Activity/Assignment?**   Evidence: Learning Activities and topic/content calendar are labelled with corresponding Course Objectives. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. If there is recommended content associated with the MRO, approximately what percentage is reflected in learning activities, lectures, etc. on the IFS? (circle one: 25%, 50%, 75%, nearly all~~)~~
2. Course Coordinator report of how they are assessing for consistency with other sections (if applicable):

Date Feedback given to Course Coordinator: \_\_\_\_\_\_