**Policy D-10 Procedure**

**Individual Faculty Syllabus Evaluation Grid**

The following criteria are used by GAAC to evaluate individual faculty syllabi (IFS) and make recommendations for adherence to the approved course master resource outline (MRO).

Date of Review \_\_\_\_\_\_\_\_ Date feedback provided by to faculty member. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Course Number:****Course Coordinator:** | **Met/Not Met** | **Comments** |
| 1. **Course Title and #**
 |  |  |
| 1. **Course Credit**
 |  |  |
| 1. **Semester identified**
 |  |  |
| 1. **Template Items**

**Disability statement** **Academic Expectations****- Grading/evaluation****Behavioral expectations****Academic misconducted** **- Collaboration****- Plagiarism** **Withdrawal deadlines** **Communication Policy**  |  |  |
| 1. **Pre &/or Co-requisite courses listed**
 |  |  |
| 1. **Course Description same as MRO**
 |  |  |
| 1. **Course objectives same as MRO.**
 |  |  |
| 1. **MN or DNP Program objectives listed with course objectives**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_1. **Are relevant specific Course Objectives identified for each Course Topic and Learning Activity/Assignment?**

Evidence: Learning Activities and topic/content calendar are labelled with corresponding Course Objectives.  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. If there is recommended content associated with the MRO, approximately what percentage is reflected in learning activities, lectures, etc. on the IFS? (circle one: 25%, 50%, 75%, nearly all~~)~~
2. Course Coordinator report of how they are assessing for consistency with other sections (if applicable):

Date Feedback given to Course Coordinator: \_\_\_\_\_\_