

i Facts & Stats

The Common Data Set (CDS) was developed through collaboration among publishers of college guides, colleges and universities, representatives of higher education organizations, high school counselors, and the National Center for Education Statistics. Many of the items and definitions in the Common Data Set will be used on the fall surveys of several major publishers. The goal of the CDS is to improve the comparability of data reported by colleges and to ease each institution's burden by asking questions in a standard way on numerous surveys. We are making our response to the Common Data Set available online to show how we reported these data.

- A. General Information
- B. Enrollment and Persistence
- C. First-Time, First-Year (Freshman) Admission
- D. Transfer Admission
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A. GENERAL INFORMATION

A1. Address Information

Name of College or University: **Montana State University-Bozeman**
Mailing Address, City/State/Zip/Country: **Bozeman, MT 59717**
Main Phone Number: **406-994-0211**
WWW Home Page Address: **www.montana.edu**
Admissions Phone Number: **406-994-2452**
Admissions Toll-free Number: **888-MSU-CATS**
Admissions Office Mailing Address, City/State/Zip/Country:
New Student Services
P.O. Box 172190
Bozeman, MT 59717-2190
Admissions Fax Number: **406-994-1923**
Admissions E-mail Address: **admissions@montana.edu**
Is there a separate URL application site on the Internet? If so, please specify:
www.montana.edu/wwwcat/appopts.html

A2. Source of institutional control (*check one only*)

- Public
 Private (nonprofit)
 Proprietary

A3. Classify your undergraduate institution:

- Coeducational college
 Men's college
 Women's college

A4. Academic year calendar

- Semester 4-1-4
 Quarter Continuous
 Trimester Differs by program (describe):
 Other (describe):

A5. Degrees offered by your institution

- | | |
|---|---|
| <input checked="" type="checkbox"/> Certificate | Postbachelor's certificate |
| <input type="checkbox"/> Diploma | <input checked="" type="checkbox"/> Master's |
| <input type="checkbox"/> Associate | <input checked="" type="checkbox"/> Post-master's certificate |
| <input type="checkbox"/> Transfer | <input checked="" type="checkbox"/> Doctoral |
| <input type="checkbox"/> Terminal | First professional |
| <input checked="" type="checkbox"/> Bachelor's | First professional certificate |

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B. ENROLLMENT AND PERSISTENCE

B1. Institutional Enrollment—Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
Undergraduates				
Degree-seeking, first-time freshmen	1148	824	94	83
Other first-year, degree-seeking	717	542	135	123
All other degree-seeking	3153	2834	498	488
<i>Total degree-seeking</i>	5018	4200	727	694
All other undergraduates enrolled in credit courses	38	28	21	24
<i>Total undergraduates</i>	5056	4228	748	718
First-professional				
First-time, first-professional students	N/A	N/A	N/A	N/A
All other first-professionals	N/A	N/A	N/A	N/A
<i>Total first-professional</i>	N/A	N/A	N/A	N/A
Graduate				
Degree-seeking, first-time	98	63	92	60
All other degree-seeking	154	132	287	252
All other graduates enrolled in credit courses	23	18	89	117
<i>Total graduate</i>	275	213	468	429

Total all undergraduates: **10,750**

Total all graduate and professional students: **1,385**

GRAND TOTAL ALL STUDENTS: **12,135**

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B2. Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

	Degree-seeking First-time First year	Degree-seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non- degree-seeking)
Nonresident aliens	15	114	164
Black, non-Hispanic	10	44	44
American Indian or Alaskan Native	33	197	197
Asian or Pacific Islander	31	110	110
Hispanic	28	131	131
White, non-Hispanic	1994	9516	9553
Race/ethnicity unknown	54	527	551
Total	2165	10639	10750

Persistence

B3. Number of degrees awarded by your institution from July 1, 2002, to June 30, 2003.

Certificate/diploma	
Associate degrees	
Bachelor's degrees	<u>1831</u>
Postbachelor's certificates	
Master's degrees	<u>307</u>
Post-master's certificates	
Doctoral degrees	<u>41</u>
First professional degrees	
First professional certificates	
Specialist Degree	<u>1</u>

Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2003 Web-based survey.

For Bachelor's or Equivalent Programs

Please provide data for the fall 1997 cohort if available. If fall 1997 cohort data are not available, provide data for the fall 1996 cohort.

Fall 1996 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall **1996**. Include in the cohort those who entered your institution during the summer term preceding fall **1996**.

B4. Initial **1996** cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students;

Fall 1997 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall **1997**. Include in the cohort those who entered your institution during the summer term preceding fall **1997**.

B4. Initial **1997** cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students;

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total all students: 1746

B5. Of the initial **1996** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: 6

B6. Final **1996** cohort, after adjusting for allowable exclusions: 1740
(Subtract question B5 from question B4)

B7. Of the initial **1996** cohort, how many completed the program in four years or less (by August 31, 2000): 244

B8. Of the initial **1996** cohort, how many completed the program in more than four years but in five years or less (after August 31, 2000 and by August 31, 2001): 343

B9. Of the initial **1996** cohort, how many completed the program in more than five years but in six years or less (after August 31, 2001 and by August 31, 2002): 117

B10. Total graduating within six years (sum of questions B7, B8, and B9): 704

B11. Six-year graduation rate for **1996** cohort (question B10 divided by question B6): 41%

total all students: 1824

B5. Of the initial **1997** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: 5

B6. Final **1997** cohort, after adjusting for allowable exclusions: 1819
(Subtract question B5 from question B4)

B7. Of the initial **1997** cohort, how many completed the program in four years or less (by August 31, 2001): 258

B8. Of the initial **1997** cohort, how many completed the program in more than four years but in five years or less (after August 31, 2001 and by August 31, 2002): 380

B9. Of the initial **1997** cohort, how many completed the program in more than five years but in six years or less (after August 31, 2002 and by August 31, 2003): 166

B10. Total graduating within six years (sum of questions B7, B8, and B9): 804

B11. Six-year graduation rate for **1997** cohort (question B10 divided by question B6): 44.2 %

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For Two-Year Institutions

PLEASE NOTE: We are a four year institution, so the following section is not applicable.

Please provide data for the 2000 cohort if available. If 2000 cohort data are not available, provide data for the 1999 cohort.

<u>1999 Cohort</u>	<u>2000 Cohort</u>
B12. Initial 1999 cohort, total of first-time, full-time degree/certificate-seeking students: _____	B12. Initial 2000 cohort, total of first-time, full-time degree/certificate-seeking students: _____
B13. Of the initial 1999 cohort, how many did not persist and did not graduate for the following reasons: death, permanently disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: _____	B13. Of the initial 2000 cohort, how many did not persist and did not graduate for the following reasons: death, permanently disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: _____
B14. Final 1999 cohort, after adjusting for allowable exclusions _____ (Subtract question B13 from question B12)	B14. Final 2000 cohort, after adjusting for allowable exclusions _____ (Subtract question B13 from question B12)
B15. Completers of programs of less than two years duration (total): _____	B15. Completers of programs of less than two years duration (total): _____
B16. Completers of programs of less than two years within 150 percent of normal time: _____	B16. Completers of programs of less than two years within 150 percent of normal time: _____
B17. Completers of programs of at least two but less than four years (total): _____	B17. Completers of programs of at least two but less than four years (total): _____
B18. Completers of programs of at least two but less than four-years within 150 percent of normal time: _____	B18. Completers of programs of at least two but less than four-years within 150 percent of normal time: _____
B19. Total transfers-out (within three years) to other institutions: _____	B19. Total transfers-out (within three years) to other institutions: _____
B20. Total transfers to two-year institutions: _____	B20. Total transfers to two-year institutions: _____
B21. Total transfers to four-year institutions: _____	B21. Total transfers to four-year institutions: _____

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2002 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanently disability, or service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22. For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2002 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2003? **70%**

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C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

C1. First-time, first-year (freshman) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2003. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied 2449
Total first-time, first-year (freshman) women who applied 1931

Total first-time, first-year (freshman) men who were admitted 2002
Total first-time, first-year (freshman) women who were admitted 1545

Total full-time, first-time, first-year (freshman) men who enrolled 1160
Total part-time, first-time, first-year (freshman) men who enrolled 94

Total full-time, first-time, first-year (freshman) women who enrolled 828
Total part-time, first-time, first-year (freshman) women who enrolled 83

C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

Do you have a policy of placing students on a waiting list? Yes No
If yes, please answer the questions below for fall 2003 admissions:

Number of qualified applicants placed on waiting list _____
Number accepting a place on the waiting list _____
Number of wait-listed students admitted _____

Admission Requirements

C3. High school completion requirement

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:
 High school diploma is required and GED is accepted
High school diploma is required and GED is not accepted
High school diploma or equivalent is not required

C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?

Require
Recommend
Neither require nor recommend

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C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
Total academic units	14	
English	4	
Mathematics	3	
Science	2	
Of these, units that must be lab	2	
Foreign language	*	
Social studies	3	
History		
Academic electives		
Other (<i>specify</i>)	2*	

* Two years chosen from the following: foreign language (preferably two years), computer science, visual and performing arts, or approved vocational education units.

Basis for Selection

C6. Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies: No

Open admission policy as described above for all students ____

Open admission policy as described above for most students, but
 selective admission for out-of-state students ____
 selective admission to some programs ____
 other (explain) _____

C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.

	Very Important	Important	Considered	Not Considered
<i>Academic</i>				
Secondary school record	X			
Class rank	X			
Recommendation(s)				X
Standardized test scores	X			
Essay				X
<i>Nonacademic</i>				
Interview				X
Extracurricular activities				X
Talent/ability				X
Character/personal qualities				X
Alumni/ae relation				X
Geographical residence				X
State residency				X
Religious affiliation/commitment				X
Minority status				X
Volunteer work				X
Work experience				X

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SAT and ACT Policies

C8. Entrance exams

- A. Does your institution make use of SAT I, SAT II, or ACT scores in admission decisions for first-time, first-year, degree-seeking applicants? Yes No

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission.

	ADMISSION				
	Require	Recommend	Require for Some	Consider If Submitted	Not Used
SAT I					
ACT					
SAT I or ACT (no preference)	X				
SAT I or ACT--SAT I preferred					
SAT I or ACT--ACT preferred					
SAT I and SAT II					
SAT I and SAT II or ACT					
SAT II					

In addition, does your institution use applicants' test scores for placement or counseling?

Placement Yes No

Counseling Yes No

- B. Does your institution use the SAT I or II or the ACT for **placement only**? If so, please mark the appropriate boxes below:

	PLACEMENT		
	Require	Recommend	Require for some
SAT I			
SAT II			
ACT			
SAT I or ACT			X

- C. Latest date by which SAT I or ACT scores must be received for fall-term admission: Rolling Admission

Latest date by which SAT II scores must be received for fall-term admission: N/A

- D. If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students): Students may use their SAT/ACT math scores for placement or take the departmental exam. Students with an ACT English score of at least 27 or an SAT verbal scores of at least 640 can waive freshman composition.

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Freshman Profile

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2003, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2003 who submitted national standardized (SAT/ACT) test scores. Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores.** Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. SAT scores should be recentered scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores	<u>43%</u>	Number submitting SAT scores	<u>932</u>
Percent submitting ACT scores	<u>73%</u>	Number submitting ACT scores	<u>1585</u>

	25th Percentile	75th Percentile
SAT I Verbal	490	600
SAT I Math	500	620
ACT Composite	20	26
ACT English	19	26
ACT Math	19	27

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT I Verbal	SAT I Math
700-800	3	6
600-699	24	28
500-599	46	42
400-499	24	21
300-399	3	3
200-299	0	0
	100%	100%

	ACT Composite	ACT English	ACT Math
30-36	5	6	8
24-29	41	33	41
18-23	46	44	38
12-17	8	16	13
6-11	0	1	0
Below 6	0	0	0
	100%	100%	100%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class	<u>18%</u>	} Top half + bottom half = 100%.
Percent in top quarter of high school graduating class	<u>41%</u>	
Percent in top half of high school graduating class	<u>74%</u>	
Percent in bottom half of high school graduating class	<u>26%</u>	
Percent in bottom quarter of high school graduating class	<u>7%</u>	
Percent of total first-time, first-year (freshman) students who submitted high school class rank: <u>78%</u>		

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C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

Percent who had GPA of 3.0 and higher	<u>75%</u>
Percent who had GPA between 2.0 and 2.99	<u>23%</u>
Percent who had GPA between 1.0 and 1.99	<u>2%</u>
Percent who had GPA below 1.0	<u>0%</u>
	<u>100%</u>

C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:
3.31

Percent of total first-time, first-year (freshman) students who submitted high school GPA: **90%**

Admission Policies

C13. Application fee

Does your institution have an application fee? Yes No
Amount of application fee: \$30
Can it be waived for applicants with financial need? Yes No

C14. Application closing date

Does your institution have an application closing date? Yes No
Application closing date (fall): _____
Priority date: _____

C15. Are first-time, first-year students accepted for terms other than the fall? Yes No

C16. Notification to applicants of admission decision sent (*fill in one only*)

On a rolling basis beginning (date): **continuously**
By (date):
Other:

C17. Reply policy for admitted applicants (*fill in one only*)

Must reply by (date):
No set date:
Must reply by May 1 or within _____ weeks if notified thereafter
Other:

C18. Deferred admission: Does your institution allow students to postpone enrollment after admission?

Yes No
If yes, maximum period of postponement: _____

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation? Yes No

C20. Common Application: Will you accept the Common Application distributed by the National Association of

Secondary School Principals if submitted?	Yes	<input checked="" type="checkbox"/> No
If "yes," are supplemental forms required?	Yes	No
Is your college a member of the Common Application Group?	Yes	No

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D. TRANSFER ADMISSION

Fall Applicants

- D1.** Does your institution enroll transfer students? Yes No
 (If no, please skip to Section E)
 If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities? Yes No
- D2.** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2003.

	Applicants	Admitted Applicants	Enrolled Applicants
Men	701	559	398
Women	710	562	377
Total	1411	1121	775

Application for Admission

- D3.** Indicate terms for which transfers may enroll:
 Fall Winter Spring Summer
- D4.** Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?
 Yes No
 If yes, what is the minimum number of credits and the unit of measure? **12 or more quarter or semester credits**
- D5.** Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not required
High school transcript					X
College transcript(s)	X				
Essay or personal statement					X
Interview					X
Standardized test scores					X
Statement of good standing from prior institution(s)	X				

- D6.** If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale): **N/A**
- D7.** If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): **2.00**
- D8.** List any other application requirements specific to transfer applicants: **None**
- D9.** List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
Fall					X
Winter					N/A
Spring					X
Summer					X

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D10. Does an open admission policy, if reported, apply to transfer students? N/A

D11. Describe additional requirements for transfer admission, if applicable: None

Transfer Credit Policies

D12. Report the lowest grade earned for any course that may be transferred for credit: D-

D13. Maximum number of credits or courses that may be transferred from a two-year institution:
Number _____ Unit type: Varies

D14. Maximum number of credits or courses that may be transferred from a four-year institution:
Number _____ Unit type : Varies

D15. Minimum number of credits that transfers must complete at your institution to earn an associate degree: N/A

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree: 30

D17. Describe other transfer credit policies: None

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E. ACADEMIC OFFERINGS AND POLICIES

E1. Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

- | | |
|---|---|
| Accelerated program | <input checked="" type="checkbox"/> Honors program |
| Cooperative (work-study) program | <input checked="" type="checkbox"/> Independent study |
| Cross-registration | <input checked="" type="checkbox"/> Internships |
| <input checked="" type="checkbox"/> Distance learning | Liberal arts/career combination |
| <input checked="" type="checkbox"/> Double major | <input checked="" type="checkbox"/> Student-designed major |
| Dual enrollment | <input checked="" type="checkbox"/> Study abroad |
| <input checked="" type="checkbox"/> English as a Second Language (ESL) | <input checked="" type="checkbox"/> Teacher certification program |
| <input checked="" type="checkbox"/> Exchange student program (domestic) | Weekend college |
| External degree program | |
| Other (specify): | |

E2. Has been removed from the CDS.

E3. Areas in which all or most students are required to complete some course work prior to graduation:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Arts/fine arts | <input checked="" type="checkbox"/> Humanities |
| Computer literacy | <input checked="" type="checkbox"/> Mathematics |
| <input checked="" type="checkbox"/> English (including composition) | Philosophy |
| Foreign languages | <input checked="" type="checkbox"/> Sciences (biological or physical) |
| History | <input checked="" type="checkbox"/> Social science |
| Other (describe): | |

Library Collections

Report the number of holdings at the end of the 2002-03 fiscal year for each of the categories below. Refer to the Academic Libraries Survey, Section D "Library Collections," lines 22-26, column 2 for corresponding equivalents.

E4. Books, serial backfiles, and other paper materials (including government documents) [line 22]: NA

E5. Current serial subscriptions [line 26]: 6643

E6. Microforms [line 24]: 2,107,544 pieces

E7. Audiovisual materials [line 25]: 5386

E8. E-Books [line 23]: NA

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F. STUDENT LIFE

F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2003 who fit the following categories:

	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/nonresident aliens)	<u>33%</u>	<u>29%</u>
Percent of men who join fraternities	<u>3%</u> *	<u>2%</u>
Percent of women who join sororities	<u>3%</u> *	<u>1%</u>
Percent who live in college-owned, -operated, or -affiliated housing	<u>82%</u>	<u>25%</u>
Percent who live off campus or commute	<u>18%</u>	<u>75%</u>
Percent of students age 25 and older	<u>2%</u>	<u>17%</u>
Average age of full-time students	<u>19</u>	<u>22</u>
Average age of all students (full- and part-time)	<u>19</u>	<u>22</u>

* These figures represent first-time sorority/fraternity members; they might include students that are not freshmen.

F2. Activities offered Identify those programs available at your institution.

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Choral groups | <input checked="" type="checkbox"/> Marching band | <input checked="" type="checkbox"/> Student government |
| <input checked="" type="checkbox"/> Concert band | <input checked="" type="checkbox"/> Music ensembles | <input checked="" type="checkbox"/> Student newspaper |
| <input checked="" type="checkbox"/> Dance | <input checked="" type="checkbox"/> Musical theater | <input checked="" type="checkbox"/> Student-run film society |
| <input checked="" type="checkbox"/> Drama/theater | Opera | Symphony orchestra |
| <input checked="" type="checkbox"/> Jazz band | <input checked="" type="checkbox"/> Pep band | <input checked="" type="checkbox"/> Television station |
| Literary magazine | <input checked="" type="checkbox"/> Radio station | Yearbook |

F3. ROTC (program offered in cooperation with Reserve Officers' Training Corps)

Army ROTC is offered:

- On campus

At cooperating institution (name): _____

Naval ROTC is offered:

On campus

At cooperating institution (name): _____

Air Force ROTC is offered:

- On campus

At cooperating institution (name): _____

F4. Housing: Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Coed dorms | <input checked="" type="checkbox"/> Special housing for disabled students |
| <input checked="" type="checkbox"/> Men's dorms | <input checked="" type="checkbox"/> Special housing for international students |
| <input checked="" type="checkbox"/> Women's dorms | <input checked="" type="checkbox"/> Fraternity/sorority housing |
| <input checked="" type="checkbox"/> Apartments for married students | <input checked="" type="checkbox"/> Cooperative housing |
| <input checked="" type="checkbox"/> Apartments for single students | |
| <input checked="" type="checkbox"/> Other housing options (specify): nonsmoking, students over traditional age, wellness floors | |

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G. ANNUAL EXPENSES

Provide 2004-2005 academic year costs of attendance for the following categories that are applicable to your institution.

- Check here if your institution's 2004-2005 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2004-2005 academic year costs of attendance will be available: **July, 2004**

G1. Undergraduate full-time tuition, required fees, room and board

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2004-2005 academic year (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. **Required fees** include only charges that all full-time students must pay that are *not* included in tuition (e.g., registration, health, or activity fees.) Do *not* include optional fees (e.g., parking, laboratory use).

PLEASE NOTE: These figures are for 2003-2004

	FIRST-YEAR	UNDERGRADUATES
PRIVATE INSTITUTION Tuition:		
PUBLIC INSTITUTION Tuition:	4,145	4,145
In-district:		
In-state (out-of-district):	4,145	4,145
Out-of-state:	12,707	12,707
NONRESIDENT ALIEN: Tuition:	12,857	12,857
REQUIRED FEES:	Included above	Included above
ROOM AND BOARD: (on-campus)	5,370	5,370
ROOM ONLY: (on-campus)	N/A	N/A
BOARD ONLY: (on-campus meal plan)	N/A	N/A

Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees): **N/A**

Other: **\$1,144 health insurance fee required for students who do not have proof of coverage.**

G2. Number of credits per term a student can take for the stated full-time tuition 12 minimum N/A maximum

G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)? Yes X No

G4. If tuition and fees vary by undergraduate instructional program, describe briefly: Some courses required additional fees.

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G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies:	890	890	890
Room and board:	5,370	5,370	5,370
Personal/Transportation:	2,420	2,420	2,420
Other expenses:			

G6. Undergraduate per-credit-hour charges:

PRIVATE INSTITUTIONS:	
PUBLIC INSTITUTIONS In-district:	N/A*
In-state (out-of-district):	N/A*
Out-of-state:	N/A*
NONRESIDENT ALIENS:	N/A*

*** Per-credit-hour charges vary depending on number of credits taken; fees vary for 1-6 credits and then other fees only are charged only to students carrying seven or more credits.**

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H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduates

H1. Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. (Note: If the data being reported are final figures for the 2002-2003 academic year (see the next item below), use the 2002-2003 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column.** (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.)

Indicate the academic year for which data are reported for items **H1**, **H2**, **H2A**, and **H6** below:
 2003-2004 estimated or 2002-2003 final

Which needs-analysis methodology does your institution use in awarding institutional aid? (Formerly H3)
 Federal methodology (FM)
 Institutional methodology (IM)
 Both FM and IM

	Need-based (Include non-need-based aid use to meet need.)	Non-need-based (Exclude non-need-based aid use to meet need.)
	\$	\$
Scholarships/Grants		
Federal	\$8,771,357.30	\$0
State (i.e., all states, not only the state in which your institution is located)	\$818,359.80	\$0
Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$2,175,825.82	\$38,798.43
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$2,048,842.73	\$4,116,770.48
Total Scholarships/Grants	\$13,814,385.65	\$4,155,568.91
Self-Help		
Student loans from all sources (excluding parent loans)	\$16,353,030.70	\$13,545,346.51
Federal Work-Study	\$423,578.72	\$0
State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)	\$355,087.53	\$0
Total Self-Help	\$17,131,696.95	\$13,545,346.51

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Parent Loans	\$737,103.95	\$3,389,608.05
Tuition Waivers Note: Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	\$1,092,682.95	\$759,000.09
Athletic Awards	\$1,995,075.06	\$442,751.90

H2. Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2003 cohort)	1965	9229	1274
b) Number of students in line a who applied for need-based financial aid	1653	6976	742
c) Number of students in line b who were determined to have financial need	1000	4842	517
d) Number of students in line c who were awarded any financial aid	976	4753	484
e) Number of students in line d who were awarded any need-based scholarship or grant aid	772	3789	334
f) Number of students in line d who were awarded any need-based self-help aid	778	4135	422
g) Number of students in line d who were awarded any non-need-based scholarship or grant aid	358	939	49
h) Number of students in line d whose need was fully met (<u>exclude PLUS loans, unsubsidized loans, and private alternative loans</u>)	111	473	21
i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (<u>PLUS loans, unsubsidized loans, and private alternative loans</u>)	55.89%	66.43%	55.20%
j) The average financial aid package of those in line d . Exclude any resources that were awarded to replace EFC (<u>PLUS loans, unsubsidized loans, and private alternative loans</u>)	\$6,400.47	\$6,919.47	\$5,264.75
k) Average need-based scholarship or grant award of those in line e	\$3,624.81	\$3,569.60	\$2,378.23
l) Average need-based self-help award (<u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u>) of those in line f	\$3,467.22	\$4,097.51	\$3,963.61
m) Average need-based loan (<u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u>) of those in line f who were awarded a need-based loan	\$3,221.69	\$3,914.29	\$3,913.95

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H2A. Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional—not external—non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
n) Number of students in line a who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	238	588	56
o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line n	\$2,455.25	\$3,255.41	\$3,711.22
p) Number of students in line a who were awarded an institutional non-need-based athletic scholarship or grant	18	95	3
q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p	\$5,813.56	\$4,602.54	\$1,836.80

H3: Incorporated into H1 above.

H4. Provide the percentage of the 2003 undergraduate class who graduated between July 1, 2002 and June 30, 2003 and borrowed at any time through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution. **61.52%**

H5. Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions: **\$15,385.42**

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6. Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

- Institutional need-based scholarship or grant aid is available
- Institutional non-need-based scholarship or grant aid is available
- Institutional scholarship and grant aid is not available

If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid: **35**

Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: **\$10,608.32**

Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: **\$ 371,291.30**

Process for First-Year/Freshman Students

H7. Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

- FAFSA
- Institution's own financial aid form
- CSS/Financial Aid PROFILE
- State aid form
- Noncustodial (Divorced/Separated) Parent's Statement
- Business/Farm Supplement
- Other: _____

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H8. Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

- Institution's own financial aid form
- CSS/Financial Aid PROFILE
- Foreign Student's Financial Aid Application
- Foreign Student's Certification of Finances
- Other: _____

H9. Indicate filing dates for first-year (freshman) students:

- Priority date for filing required financial aid forms: **March 1**
- Deadline for filing required financial aid forms: _____
- No deadline for filing required forms (applications processed on a rolling basis):

H10. Indicate notification dates for first-year (freshman) students (answer a or b):

- a.) Students notified on or about (date): _____
- b.) Students notified on a rolling basis: **yes/no** If yes, starting date: **April 1**

H11. Indicate reply dates:

Students must reply by (date): _____ or within **three** weeks of notification.

Types of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12. Loans

- FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)
 - Direct Subsidized Stafford Loans
 - Direct Unsubsidized Stafford Loans
 - Direct PLUS Loans
- FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)
 - FFEL Subsidized Stafford Loans
 - FFEL Unsubsidized Stafford Loans
 - FFEL PLUS Loans
- Federal Perkins Loans
- Federal Nursing Loans
- State Loans
- College/university loans from institutional funds
- Other (specify): **Freeborn Loans** _____

H13. Scholarships and Grants

- NEED-BASED:
 - Federal Pell
 - SEOG
 - State scholarships/grants
 - Private scholarships
 - College/university scholarship or grant aid from institutional funds
 - United Negro College Fund
 - Federal Nursing Scholarship
 - Other (specify): _____

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H14. Check off criteria used in awarding institutional aid. Check all that apply.

Non-need	Need-based		Non-need	Need-based	
X	X	Academics	X		Leadership
X		Alumni affiliation	X	X	Minority status
X	X	Art	X		Music/drama
X		Athletics			Religious affiliation
X	X	Job skills	X	X	State/district residency
X		ROTC		-----	

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I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report the number of instructional faculty members in each category for Fall 2003.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Institutions are asked to EXCLUDE:

- (a) instructional faculty in preclinical and clinical medicine
- (b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status,
- (c) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like
- (d) faculty on leave without pay, and
- (e) replacement faculty for faculty on sabbatical leave.

Full-time: faculty employed on a full-time basis

Part-time: faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Also includes adjuncts and part-time instructors.

Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.

Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.

First-professional: includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

	Full-time	Part-time	Total
a.) Total number of instructional faculty	548	253	801
b.) Total number who are members of minority groups	14	8	22
c.) Total number who are women	174	150	324
d.) Total number who are men	374	103	477
e.) Total number who are nonresident aliens (international)	0	1	1
f.) Total number with doctorate, first professional, or other terminal degree	448	95	543
g.) Total number whose highest degree is a master's but not a terminal master's	72	81	153
h.) Total number whose highest degree is a bachelor's	21	32	53
i.) Total number whose highest degree is unknown or other (Note: Items f, g, h, and I must sum up to item a.)	7	45	52

I-2. Student to Faculty Ratio

Report the Fall 2003 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2003 Student to Faculty ratio: **17 to 1.**

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I-3. Undergraduate Class Size:

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2003 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2003. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the “100+” column in the class section column and 40 times under the “20-29” column of the class subsections table.

Number of Class Sections with Undergraduates Enrolled

Undergraduate Class Size (provide numbers)

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	137	180	205	186	137	97	63	1005

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SUB-SECTIONS	132	232	105	82	10	10	1	572

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J. DEGREES CONFERRED

Degrees conferred between July 1, 2002 and June 30, 2003

Reference: IPEDS Completions, Part A

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded.

Category	Diploma/ Certificates	Associate	Bachelor's	CIP 1990 Categories to Include	CIP 2000 Categories to Include
Agriculture	N/A	N/A	6%	1 and 2	1
Architecture	N/A	N/A	4%	4	4
Area and ethnic studies	N/A	N/A	N/A	5	5
Biological/life sciences	N/A	N/A	7%	26	26
Business/marketing	N/A	N/A	12%	8 and 52	52
Communications/communication technologies	N/A	N/A	N/A	9 and 10	9 and 10
Computer and information sciences	N/A	N/A	2%	11	11
Education	N/A	N/A	9%	13	13
Engineering/engineering technologies	N/A	N/A	18%	14 and 15	14 and 15
English	N/A	N/A	3%	23	23
Foreign languages and literature	N/A	N/A	2%	16	16
Health professions and related sciences	N/A	N/A	7%	51	51
Home economics and vocational home economics	N/A	N/A	7%	19 and 20	19
Interdisciplinary studies	N/A	N/A	0%	30	30
Law/legal studies	N/A	N/A	N/A	22	22
Liberal arts/general studies	N/A	N/A	N/A	24	24
Library science	N/A	N/A	N/A	25	25
Mathematics	N/A	N/A	1%	27	27
Military science and technologies	N/A	N/A	N/A	28 and 29	29
Natural resources/environmental science	N/A	N/A	1%	3	3
Parks and recreation	N/A	N/A	0%	31	31
Personal and miscellaneous services	N/A	N/A	N/A	12	12
Philosophy, religion, theology	N/A	N/A	1%	38 and 39	38 and 39
Physical sciences	N/A	N/A	3%	40 and 41	40 and 41
Protective services/public administration	N/A	N/A	N/A	43 and 44	43 and 44
Psychology	N/A	N/A	3%	42	42
Social sciences and history	N/A	N/A	6%	45	45 and 54
Trade and industry	N/A	N/A	N/A	46, 47, 48, and 49	46, 47, 48, and 49
Visual and performing arts	N/A	N/A	8%	50	50
Other					
TOTAL	100%	100%	100%		

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