**Grader Agreement Form**

Student Name: Banner ID:

Phone: Email:

Semester: Fall Spring Summer

Start Date: End Date:

Subject & Course: Instructor:

**Grader General Duties**

Class Attendance

Holding office hours

Grading papers, exams, and homework

Delivering exams to exam scoring

Proctoring exams with instructor present

**Specific Duties Include:**

For this appointment to remain in force, the Grader must be in good standing (B average or higher). Although dates of the appointment are stated above, the Department reserves the right to terminate this appointment at any time upon the occurrence of the following:

1. Failure of the Grader to satisfactorily perform the duties outlined above
2. Unsatisfactory academic performance
3. Failure of the grader to comply with all University conduct and/or academic regulations
4. Changes in University programs and/or plans which cause grader services under this agreement to no longer be needed

By signing below, I have read, understand, and agree to the undergraduate graders policy, responsibilities, and requirements of a student grader position in the Department of Political Science

Student Grader Signature/Date Class Instructor/Date

Department Head/Date