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| Assessment and Outcomes Committee  Agenda | |
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| DATE and TIME: | October 25, 2017: 11am-noon |
| LOCATION: | Reid 415 |
| FACILITATORS: | Rachel Anderson |
| COMMITTEE: | Dean Adams, Emily Edwards, Ian Godwin, Alison Harmon, Bridget Kevane, Karlene Hoo, Myleen Leary, Sarah Maki, Teresa Seright |
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| AGENDA: | Discuss Program Review Templates, Plans, and Report Forms Development of Policy/Processes (Committee’s Charter) Web Page – inclusion of agenda & minutes  Future posting of Plans & Reports |
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| DESIRED OUTCOMES: | * Move forward on new templates * Develop a strategy for next steps (departmental approach) |
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Notes:

Summary observation of current reports:

1. Program Outcomes are not always assessable (and often to not show relationship to assessments).
   1. Posting of Program Outcomes need to be more public (catalog)
2. Development of assessment plans that feed into Program Review (many plans are annual, they should reflect a six year cycle – with the 7th year being program review and submission of a new assessment plan)
3. Undergraduate vs Graduate reports (more specialized for graduate programs)
4. Reporting mechanism - emphasis on the value of assessment and on continued quality improvement (will feed back to mission fulfillment – so process has to be real and meaningful)