

Please Note: Effective July 1, 2017, the university has replaced the 2013 Interim Faculty Personnel Policies [Interim Policies] with the 2017 Faculty Handbook. For purposes of Retention, Tenure and Promotion [RTP] reviews conducted in the 2017-2018 academic year, the university will implement those provisions of the 2017 Faculty Handbook as shown below. Generally, the procedures from the 2017 Faculty Handbook will apply. However, during the transition period, certain standards from the 2013 Interim Policies will be applicable. All other provisions of the Interim Faculty Personnel Policies are no longer in effect. This Document provides a synopsis of which sections of the 2017 Handbook and the Interim Documents are effective and applicable.

## Montana State University Retention, Tenure and Promotion:

### Transition, Implementation and Applicability Guidelines

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#### 2017 Faculty Handbook

[RPT Definitions](#) – definitions are effective July 1, 2017, with the following exceptions. Definitions of *teaching, scholarship and service*, and definitions of *effectiveness, accomplishment and integration* apply only to faculty whose first day of employment is after July 1, 2017, or to faculty who are reviewed under the 2017 Faculty Handbook criteria and standards by choice. (Described in Standards and Timelines, Sections 5-8.)

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[RTP Role and Scope Documents](#) – effective July 1, 2017; except that older Role and Scope Documents will continue to be used as shown in Section 5-8 of Standards and Timelines.

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#### [RTP Standards and Timelines](#)

Section 1: Effective July 1, 2017, except that the appropriate standards and indicators may be from earlier Role and Scope Documents. See Section 5-8 below.

Section 5–8: Effective July 1, 2017.

Retention – Review conducted under R&S Document as of 1<sup>st</sup> day of employment.

Tenure – Review conducted under R&S Document as of 1<sup>st</sup> day of employment or more recent document if chosen by candidate.

Promotion – Review conducted under R&S Document in effect 2 years prior to deadline for notification of intent to seek promotion.

[New Standards](#) effective July 1, 2017. Faculty whose 1<sup>st</sup> day of employment is after July 1, 2017 will be evaluated based on the new standards.

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### [RTP Rights and Responsibilities](#)

Section 1 a.-d. (candidate’s rights and responsibilities): Effective as of July 1, 2017, for all candidates.

Section 1. e. (preparation of the dossier): Effective July 1, 2017 for those whose 1<sup>st</sup> date of employment is after July 1, 2017. Otherwise, candidates will prepare the dossier in accordance with the dossier procedures in the governing Role and Scope Document.

Section 1. f.–n. (candidate’s rights and responsibilities): Effective July 1, 2017 for all candidates.

Sections 2-16 (procedures for committee membership and appointment, conflicts of interest, confidentiality, and responsibilities of committees): Effective July 1, 2017 for all R, P & T committees.

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[Post Tenure Review](#): Effective July 1, 2017.

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## **Interim Faculty Personnel Policies**

### **Section 300.1 Definitions**

Definitions of teaching, creative activity, research and service apply to reviews conducted under Role and Scope Documents approved before July 1, 2017. (Described in Standards and Timelines, Sections 5-8.)

Sections 300.20-300.31: Replaced by 2017 Faculty Handbook.

300.40-300.50: Standards for Retention and Tenure apply to reviews conducted under Role and Scope Document approved before the July 1, 2017.

300.51-300.57: Replaced by 2017 Faculty Handbook.

300.60-300.61: Replaced by 2017 Faculty Handbook.

300.70 University Standards: Apply to all reviews conducted in the 2017-2018 academic year and as required under Standards and Timelines, Sections 5-8.

Section 400.00-400.20: Replaced by 2017 Faculty Handbook.

Section 500.00 Dossier requirements: Apply to reviews conducted under Role and Scope Documents adopted before July 1, 2017.

Section 500.30-500.67: Replaced by 2017 Faculty Handbook.

The text of the applicable provisions of the Interim Policies are found here. (insert link)