

PSYX 495 – Field Practicum Registration Application

Students who wish to register for PSYX 495 **must** seek approval during the registration period.

Return this form to Ms. Shawna Heiser via email (sheiser@montana.edu) or in person (Traphagen Hall 307). If you have any questions or need to meet with Shawna in person, please schedule an appointment via email or contact her by phone at (406) 994-4931.

Student Information

Student Name: _____ Student ID#: (Last Four) _____

Email: _____ Phone #: _____

Credits Requested: _____ Total Proposed Hours* During Semester: _____
*45-50 hours per credit—3 credit minimum

Semester to be taken: Fall Spring Summer Year to be taken: _____

Have you completed and passed PSYX 225? YES NO Grade: _____

Field Practicum Placement Information (fill in as much as you know)

Name of Organization: _____

Address of Organization: _____

Website or Email of Organization: _____

Name of on-site Supervisor: _____

Phone # of on-side Supervisor: _____

Email of on-site Supervisor: _____

I understand that if I am given permission to register for PSYX 495, I **must** obtain signed permission from my field supervisor or I will be unenrolled from the course.

Student Signature: _____ Date: _____

Instructor Signature: _____ Date: _____

PSYX 495-Field Practicum Syllabus

Course Objective: The purpose of this course is to give individual psychology majors direct experience in applied settings relevant to psychology. For those students who do not plan to engage in laboratory research (PSYX 490R), this course also provides a beginning basis for further work leading to completion of Senior Thesis (PSYX 499R).

Prerequisite: PSYX 225 (Research Design and Analysis II)

Procedure

1. Identify a field setting for your field practicum. A list of local (Bozeman) settings offering field experience is attached. You may, however, engage in on-site field practicum work in other settings in Montana, other states, or even other countries. Not all agencies listed may have openings at any given time; therefore, it is your responsibility to make contact with a specific person in the applied setting who is willing to serve as the *sponsor* of your field experience. You may work as an intern, volunteer, or as a paid employee. ***The work performed must be directly related to psychology.*** Be aware that considerable time may be required to arrange and approve the field practicum; so start the process early.
2. Identify an on-site supervisor. The sponsor should be the main person that you report to during your field experience, and he/she should be involved in the application process. This person must be willing to sign your proposal as well as write a brief letter at the end of the semester explaining that you have successfully completed the practicum experience.
3. Once you have found a setting and an on-site supervisor, submit the application cover sheet (attached). Remember that **one academic credit = 45- 50 hours of work** during the semester (most of it on-site). Therefore, 3 credit hours would equal 135-150 total internship hours. ***The instructor must approve any variations from this number of work hours per credit in advance.***
4. Keep a journal throughout the semester documenting your time both working in the field and researching your topic. This is part of the basis for your evaluation and must be turned in with your final paper.
5. In summation, at the end of the semester you will be required to submit a packet containing your paper, journal of time spent, and a letter from your on-site supervisor stating that you successfully completed your field practicum.

***Paper FAQs (Due on the last day of class)**

- This paper is generally a literature review of the topic you are interested in, including a review of your field experience
- How long should the paper be?
 - Typically, a paper will be about 15 double-spaced pages for a 3-credit PSY 495 course. Quality is more important than quantity, especially if the writing is overly wordy or redundant.
- How do I locate relevant literature on my topic?
 - Start by searching Psych INFO, which contains references to journal articles, as well as some book chapters and books (it is not acceptable to merely search the web for articles, such as from Wikipedia, because they are not often peer reviewed). Nevertheless, many refereed journal articles are available via PDF on the web, and these may be located by using the MSU Libraries' E-Journal finder, searching on the journal publisher's site, or searching on the author's web site.
- How many references are needed?
 - Typically, about 10-15 is a good number. Note that if you search Psych INFO and it lists many articles (e.g. 150-200 or more), you will need to narrow your search. You should be able to read all the major English-language journal articles on some narrow topic, thereby becoming an expert on it.
- What format should I use to write the paper?
 - Your paper *must* be written in APA style. If you are unsure about APA style, please consult the Publication Manual (American Psychological Association, 2001). For information on the content of a typical review article, see especially pp. 7-8, 319-320. Ideally, your paper will be a good draft of the introduction section of your Senior Thesis.

Due Date: All work must be completed and submitted to the instructor *no later than the last regular day of class* for the semester during which the practicum has been completed.

Please note: The student should submit the preliminary application and get permission to register *during the regular registration period*.

Reference: American Psychological Association (2009). *Publication Manual of the American Psychological Association*. (6th ed.) Washington, DC: Author.

Gallatin Valley Resources

For a comprehensive list please visit <http://webapps.gallatin.mt.gov/commres/commres.asp>

General	Abuse	Children	Disability	Education	Health	Mental Health	Pregnancy	Seniors
Help Center & Suicide 586.3333	HAVEN Domestic abuse 586-7689	Child Protective Service (CPS) 866.820.5437	Voc Rehab 587.0601	Adolescent Resource Cent 586.8253	Gallatin City Health Dept 582.3100	Help Center Crisis Hotline 586.3333	Pregnancy Caring Center 586.9444	Adult Protective Service (APS) 585.9984
Deaconess Hospital 585.5000	Alcohol & Drug Services 586.5493	Dept of Family Services (DPS) 585.9984	Medicaid 582.3010	Adult Basic Ed 1218 Durston 585.8673	Gallatin Mental Health Center 522.7357	Gallatin Mental Health Center 522.7357	Preg Risk Line 800.521.2229	Long-Term Care Ombudsman 522.8976
Community Gay/Lesbian 994.4551	Hearts & Homes JoAnn Fowler 585.8544	MT Centralized Intake Unit 866.820.5437	ERIK'S Ranch colleen.cronin@merland.com 907.274.9510	Bozeman Public Schools 522.6000	Alcohol & Drug Services 586.5493	Help Center Crisis Hotline 586.3333	Pregnancy Support Line 800.421.6667	Senior Center 586.2421
MSU Operator 994.0211	Big Sky Youth 586.2566 (BoxShelfCare)	Child Care Connections 587.7786	Medicare 586.4501 or 800.633.4227	Belgrade Public Schools 388.6951	HRDC-Case Mgmt Service 586.3134	Human Dev Clinic on MSU campus 994.4113	Gall Pub Health Pregnancy Class 582.3100	MT Senior Citizens Assoc 800.553.5341
Sacks of Gallatin Valley Rachel 5877283	MT Centralized Intake Unit (Kids) 866.820.5437	Youth Dynamics Incorporated 585.9402	Disability Rights Montana 800.245.4743 Helena	MSU Operator 994.0211	MT Comprehen. Health Assoc 800.447.7828	Human Dev Clinic W Yellowstone 406.646.0818	Lutheran Social Services 586.2486	Alzheimer's Support 586.2421
United Way of Gal City 587.2194	Gal City Victim Witness Program 582.2075	HRDC-Head Start 587.4486	DD-AWARE 587.1181	Boz Schools Spec Services 522.6054	MT Office of Rural Health 994-5553	Gal Comm. Clinic MSU Interns 585.1360	La Leche League 582.5688	Shelly Saunders Highgate Senior Living 587-5100
W. Yellowstone Social Services 646.7311-Erin	Connections Drug Abuse 556.1139	Boys and Girls Club Gene Bucher	DD-Family Outreach 587.2477	Grief Support 585.1099	Medicare 586.4501 or 800.633.4227	Chemical Depend Center 406.444.9500	Women, Infants, Child-WIC 582.3115	Cottonwood Case Mgmt 587.4880
	Smoking Cessation 800.422.6237	THRIVE CAP mentors 587-4734	DD-REACH 587.1271		Medicaid 582-3016	Grief Support 585.1099	MSU Women's Center 994.3836	Assoc Advance Retired Persons- AARP 587.8317
		Big Sky Youth Empowerment 406-5390399 www.bypep.org	DD-HI Case Management 587.7703		MSU Student Health 994.2311	MT Institute of Family Therapy 587.5844	Boz. Pub School Young Parents 522.6013	Gal City Council on Aging 522.8976
		Big Brothers & Sisters of Gal City 587.1216	Eagle Mount 5861781		Indian Health Services 406.247.7107	Warm Springs 406.693.7000	Bridger Clinic 587.0681	
					Help Center Hotline 586.3333	VOICE CENTER on campus 994-7142 or 5682		