EPAF (Electronic Personnel Action Form) Approval Workflow

**Grants** = 4W Indices

**F&As** = 436/7/8 Indices

**GRANTS** • If the new proposed labor distribution does not touch an F&A index, must use Labor distribution change - All except IDC/F&A, BZLDCH

Reviewed/applied by Payroll Team

**F&As** • If the new proposed labor distribution touches an F&A index, must use Labor distribution change - IDC and F&A funded jobs, BZOSPF

Approved by VPRED FM
Currently Tawny Morgan

Applied by OSP Accounting Staff
Currently Jyllian King

**NOTE**: To impact a particular pay period, the EPAF needs to be submitted by the payday of the previous pay period.