Research Council Minutes
September 29, 2022
3:30pm – 5:00pm

VOTING: NON-VOTING:

Alison Harmon	Sreekala Bajwa	Craig Ogilvie
Mary Miles	Colin Shaw	Chris Kearns
Mary Cloninger/Robert Walker	Nicole Tuss	Terry Leist
Ron June	Blake Wiedenheft	Robert Mokwa/Durward Sobek
Brent Peyton/Robin Gerlach	Carl Yeoman	Sandra Sward
Eric Austin	Elizabeth Olson	Ryan Knutson
Molly Secor Turner	Jonmichael Weaver	Liz Shanahan
Brian Gillespie	Amanda Haab	
Michael Reidy	Greg Young	
Jennifer Thomson		

Research Council Agenda

- Approval of August 2022 Minutes - Minutes were approved unanimously.

- Welcome and Introductions
  New Members: Jennifer Thomson represents Faculty Senate, JonMichael Weaver represents Graduate Students, Michael Reidy represents History & Philosophy faculty and Brian Gillespie represents Jake Jabs College of Business & Entrepreneurship.

- News from the Field (All)
  VP Harmon introduced JonMichael Weaver from Graduate Student Leadership Council, represents the Graduate students.

- Graduate School Update (C Ogilvie)
  The number of Graduate students is down. But we make progress on Graduate Stipend.

- Researcher Leadership Needs Assessment (A Harmon)
  VP Harmon gathered input from the OSP, Center & Institutes Directors, etc. as part of the Researcher Leadership assessment survey that the office of Research Development is working on. The data will be collecting all semester. Question to the RC "What things you thought might be specific challenges for leaders of research at MSU?" training, support, professional development.

  - ❖ Budget management and procurement
  - ❖ How to manage multiple funding sources
  - ❖ How to manage time & effort
  - ❖ Authorship guidance

- ❖ Managing large multi-institutional proposals
- ❖ Team building; interdisciplinary team leadership
- ❖ Planning deliverables
- ❖ Mentoring GRAs, postdocs, and colleagues
- ❖ People management and personnel issues
- ❖ Data management, sharing, MOUs

VP Harmon will continue this discussion for the next couple of meetings for more input.

- **Upcoming Internal Awards Deadlines (A Harmon)**
  Four internal awards have deadline coming up next week. Research Expansion and Scholarship and Creative Activity on October 3rd.

- **Authorship Policy (K Lubick)**
  Kirk Lubick presented the 'Determining Authorship and Resolving Disputes' document to communicate and develop a transparent process on the authorship before beginning work.
  - ➢ Collaboration and Implementation:
    - ❖ Develop a transparent approach to determining authorship.
    - ❖ Encourage groups to have documented authorship guidelines.
    - ❖ Initiate discussions early on in the collaboration

  As an institution that collaborating with indigenous communities, it's very important to highlight in our authorship guidance document:

    - ❖ Engagement
    - ❖ Attribution
    - ❖ Authorship
    - ❖ Incorporation of the "Care Principles for Indigenous Data Governance

  - ➢ Authorship Determination
    - ❖ Non-Author Contributions, activities that alone do not qualify as authorship:
      1. Acquisition of funding
      2. General supervision of a research group or general administrative support
      3. Writing assistance, technical editing, language editing, and proofreading.

  - ➢ Will replace "Violations to Ethical Transgressions":
    - ❖ Intentional exclusion of a person as author
    - ❖ Acceptance or ascription of an honorary authorship
    - ❖ Acceptance of ascription of a gift authorship
    - ❖ Acceptance of ascription of a ghost authorship

  - ➢ Dispute Resolution
    - ❖ Corresponding author, PIs, Dept. Chair, Assoc. Dean in charge of research and College Dean.
    - ❖ If the dispute includes a graduate student and the dispute reaches the college dean, the college dean is encouraged consult with the graduate dean.

- Unresolved disputes
    - Unable to reach a resolution using the guidelines provided, the research compliance office will be involved.
    - If determined that the author list did not follow these guidelines, they will request the author list be updated.
    - The authors can appeal the determination to the VP for Research within 15 days. If no appeal is filed, or the appeal is not successful, the authors will be provided 10 days to update the list.

  Suggested changes will be made to the document.

- Goal setting for 2022-23 (All)
    - Establishing leave pool for centers/grants
      Ryan Knutson updated on the writing of a program that integrates with banner system to establish a leave pool.

      Nikki Tuss shared that MilTech has been working with Capstone Software to start building a tool where we can have visibility to look at all of our indexes and forecast out our percent allocation across all of the projects.

    - Post-award management support
      VP Harmon will have a conversation about this issue with the Deans. It's the most practical to discuss within unit but open for some suggestions. Ron June suggested about an automated reminder for when the post award will be due.

    - Guidance for affiliating faculty for departments
      There is no general guidance for departments for affiliating faculty, and how this would be a support for interdisciplinary research and being able to recruit graduate students. Each department works differently.Mary Miles shared that Cara Palmer initiated a central system or some central resources that will reach more people. This will be potential resource to find potential research participants. We will continue the conversation to see the next steps.

    - Support for Postdocs
      There are not a lot of guidance to support or work with Postdoc. We need to have more conversation in order to do more to assist them especially housing issue.

    - Research events calendar
      How can we centralize the research events calendar? Colin Shaw suggested the research tag or need a filter on the calendar so it can pull only Research events.

- Spring Convocation Awards Subcommittee (Charles and Nora Wiley Award for Meritorious Research, and the VPRED's Award for Meritorious Technology/Service)

We are looking volunteers for three-person committee with one alternate in case we have a conflict of interest.

- Topics for next meeting
Dean Bajwa appreciated the Online Grant Review system "Info Ready" and, she suggested discussion about CORE Facilities Services and fees.

Ron June asked to talk about Core facilities fund.

Durward Sobek shared about the new application to communicate and connect with the undergraduate research student.

Next Meeting: October 19, President's Conference Room