RESIDENCE LIFE REQUEST FOR ACADEMIC YEAR 2014-2015
HOUSING IN THE HEADWATERS COMPLEX

The Headwaters Suites are available only to students who will have lived in the Montana State University Residence Halls a minimum of one academic year, who have successfully completed 24 credits, and have attained a 2.0 GPA or higher. Community involvement, community contribution, and past discipline record will all be considered to determine student eligibility to live in the Headwaters Complex.

Headwaters Complex room assignments will be on a first come, first served basis. Students ineligible to move into the suites will be assigned to another building according to the priority date of the original Residence Life Housing Application and student request.

PART I  General Information
Name ___________________________ ID# ___________________________
Current Hall/Room ___________________________ Email ___________________________
Cell Phone (____)_________________________ Email ___________________________
Completed/anticipated credit hours through Fall 2014________ (24 credit minimum)
Cumulative GPA through Fall Semester 2014________________ (2.0 minimum)
(If your cumulative GPA falls below a 2.0 as a result of Fall 2014, you will be reassigned to another building.)
Residence Hall Student from _______ to _______(dates) in___________ Hall
Residence Hall Student from _______ to _______(dates) in___________ Hall
(List ALL dates and buildings.)
Priority will be given to those who have lived on campus Fall 2013-Spring 2014.

I understand that I must maintain the minimum requirements or I will be removed from the Headwaters Complex. I certify that the above listed information is correct to the best of my knowledge.

________________________________________ Date
Student Signature

Do you plan to live in the Headwaters Complex this summer? ☐ Yes ☐ No
Do you plan to attend Summer School 2015? ☐ Yes ☐ No
If yes which summer session do you plan to attend? 1st / 2nd / Full

PART II  Assignment Information
I would like to be placed in a _______ 2 bedroom with shared bath (non-suite style)
_______ 3 bedroom suite, or _______ 4 bedroom suite with the following roommate(s):
Name ___________________________ ID# ___________________________
Name ___________________________ ID# ___________________________
Name ___________________________ ID# ___________________________

One student will be assigned to each bedroom.
☐ If my above listed roommate request(s) are not eligible to live in the Headwaters Complex, I am not interested in being assigned to these buildings.
☐ I have no roommate preference.

All roommate requests must be mutual and must be turned into the Residence Life Office together; however, not all roommates need be present. The Residence Life Office reserves the right to assign the remaining rooms (if any) in your suite.
PART III  

Community Involvement

Montana State University Community Involvement/Leadership:
Please list below all clubs, organizations, intramural activities, student government, student employment and any other activities you have been involved in while attending MSU.

___________________________________________  
___________________________________________  
___________________________________________  
___________________________________________

PART IV

• If you are not currently living in the Residence Halls please list the name of a Residence Life Staff Member we can contact to find out what contributions you made to the Residence Halls during your time here.

  Print Staff Member Name & Position/Title

• If you are currently living in the Residence Halls your application will be routed to the Resident Director and Resident Advisors in your current building for completion.

This request will not be processed if the Residence Life Department has not received an online application, and $200.00 Pre-Payment/Promissory Note (if applicable). Please turn this request in to the Residence Life Office located in the Hedges Complex. Your portion of the application is now complete.

-----------------------------------------------------------------------------------------------------------------------------

FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

PART V  

Community Contribution
A Resident Advisor or Resident Director will state your contributions to the Residence Hall community in the space provided below.

___________________________________________  
___________________________________________  
___________________________________________

Print Staff Member Name & Position/Title

Staff Member Signature  
Date

PART VI  

Discipline Information
Residence Hall Conduct:

___________________________________________  
___________________________________________  
___________________________________________

Resident Director Signature  
Date

PART VII  

Eligibility

☐ Eligible
  ☐ Suite/Room Assignment
  ☐ No space available, you have been placed on a waiting list

☐ Ineligible

☐ Other

Director/Assistant Director Signature  
Date