

Spencer Sorensen



Education

	Oregon State University College of Health and Human Sciences
June 2010	Master of Nutrition and Exercise Science, Focus: Sport and Exercise Psychology
	Idaho State University College of Education
May 2008	B.S. Physical Education - Sport Management, Minor: Coaching

Employment

	Montana State University Recreational Sports and Fitness, Bozeman, MT
2021 – Present	Interim Director <ul style="list-style-type: none">• Serve as the department head and lead advocate for the Montana State University Recreational Sports and Fitness Department• Lead and mentor RSF team: 10 professional staff (3 direct reports) and 100 student employees• Provide immediate and long-range strategic department goals and positive culture building during our transition time• Manage \$1.2 million dollar department budget to include student fees, non-fee revenue, revenue generation ideas, and insurance business loss payments• Support the overall operations and management of 5 recreation facility spaces and adjacent grass fields• Active participant in the design/build process of the Student Wellness Center• Coordinate Safe Zone training for professional staff• Partner and engage with the Associated Students of Montana State University (ASMSU) by keeping them informed of all matters in managing the RSF department and listening to their evolving needs• Build campus partnerships and relationships across MSU
2020 – 2021	Associate Director <ul style="list-style-type: none">• Provided positive mentorship and guidance to two full time Recreation Coordinators and two Graduate Assistants• Managed a \$600,000 budget that includes labor costs and equipment purchases for all facility operations and 4 programs• Served on Diversity & Inclusion Student Commons (DISC) Advisory Committee• Led department critical incident response related to gym roof facility emergencies• Served on building committee for design and construction of two temporary gym facilities• Worked with key campus partners to coordinate property loss and business interruption insurance payouts• Provided leadership, coordination, and facilitation of high pressure facility and program re-opening plan and risk management procedures after Covid shutdown• Key member and decision maker on building committee of the Student Wellness Center including all aspects of planning and designing the new 80 million dollar building• Logistics coordinator of department building move out efforts• Served as a member of the Leadership Team of Recreational Sports and Fitness Department• Managed the facility/equipment maintenance and supervision of staff to effectively maintain facility safety, service excellence and function of equipment• Fulfilled all duties of the Director when necessary

2018-2020

Manager of Operations and Sport Programs

- Oversaw two full time Recreation Coordinators and two Graduate Assistants and currently hiring a third full time Coordinator to join the team
- Served as a member of the Leadership Team of Recreational Sports and Fitness Department
- Supported the overall operation of the 168,000 square foot Marga Hosaeus Fitness Center that includes four multipurpose gymnasiums, climbing wall, 15,000 square foot fitness and weight areas, three group fitness studios, indoor pool and 9 racquetball/squash courts
- Managed the facility/equipment maintenance and supervision of staff to effectively maintain facility safety, service excellence and function of equipment
- Oversaw a \$400,000 budget that includes labor costs and equipment purchases for our facility operations and 4 programs
- Served as Chair of our department Strategic Planning Committee – charged with creating a department vision and direction that aligns with our new University strategic plan
- Coordinated critical incident response related to student and facility emergencies
- Major member of the design and build committee for a new 5-million-dollar recreation turf field complex project
- Collaborated and built campus partnerships for trainings and special events across campus

2016-2018

Coordinator of Club Sports, Intramurals, Lifeguards, and Camps

- Administered four comprehensive campus-wide programs including organizational development, facility scheduling, and implementation of department and university policy & procedures
- Managed a \$170,000 budget that includes labor costs and equipment purchases for 4 programs
- Trained, evaluated, scheduled and mentored 70 diverse student employees across all major sports, the pool and our new summer camp
- Advised 28 Club Sports concerning budgeting, leadership principles, risk management protocols, and safe club travel protocols Provide excellent customer service and basic advising to club leaders and club participants that come into our shared office space
- Oversaw Club Sports Funding Board that allocates \$50,000 annually which includes annual allocations as well as post season travel awards
- Developed a brand-new Summer Camp program from scratch that has included building a staff team (2 Camp Directors and 13 Counselors), creating a comprehensive budget, and creating all policies and procedures to align with university risk management practices
- Utilized imleagues.com to produce league schedules and increase marketing efforts of leagues and single day tournaments
- Assisted with all department marketing efforts to ensure accuracy of schedules and events
- Oversaw and coordinate student staff online payroll submission process
- Collaborated with other campus departments (Office of Student Engagement, Greek Life, Residential Life) for special events such as Amazing Race, Spring Fling, and our IM Battleship

2011-2016

Portland State University
Campus Recreation, Portland, Oregon
Intramurals & Special Events Coordinator

- Administered a comprehensive campus-wide Intramural Sports Program including organizational development, facility scheduling, and implementation of department and university policy & procedures
- Managed a \$70,000 budget that includes all labor costs and equipment purchases
- Trained, evaluated and mentored 2 Intramural Student Coordinators and 6 Rec Sports Supervisors
- Recruited, hired, trained, mentored, scheduled and evaluated 12-14 student employees yearly across all major sports and special events
- Served on facility renovation committee which oversaw a 1-million-dollar expansion
- Provided excellent customer service and basic advising to club leaders and club participants that come into our shared office space
- Attended quarterly Rec Club trainings to stay current with their policies and procedures
- Utilized imleagues.com to produce league schedules and increase marketing efforts of leagues and single day tournaments
- Assisted with all department marketing efforts to ensure accuracy of schedules and events
- Oversaw and coordinated student staff online payroll submission process
- Created and implemented department wide special events that have included Night at the Rec and NIRSA National Sports and Fitness Day
- Developed new and creative programming that has included zombie dodgeball, battleship, a big pink volleyball game, and new short season IM leagues
- Collaborated with other campus departments (Residential Life, Admissions, Orientation, and Athletics) for special events such as Party on the Plaza Welcome Event, Spooky Saturday, and our Field Goal Kicking Contest

2010-2011

Western Carolina University
Campus Recreation & Wellness, Cullowhee, North Carolina
Assistant Director for Intramural Sports

- Administered a comprehensive campus-wide Intramural Sports Program including organizational development, event planning, and implementation of department and university policy & procedures
- Trained, evaluated and mentored 2 Intramural Student Specialists and 8 Intramural Sports Supervisors
- Hired, trained, mentored, scheduled and evaluated 35 student employees across all major sports and special events
- Utilized imleagues.com and Red Dot to update necessary department web pages and league schedules
- Assisted with all department marketing efforts to ensure accuracy of schedules and events
- Managed a \$7,000 budget that includes all training and equipment purchases
- Oversaw and coordinated student staff online payroll submission process
- Provided guidance and oversight to departmental student committees
- Developed new and creative programming that has included turkey bowling, humans vs. zombies and a Wii bowling tournament
- Collaborated with other campus departments (Greek Life, Residential Living, Admissions, Athletics) for special events

2008 – 2010

Oregon State University
Department of Recreational Sports, Corvallis, Oregon
Graduate Assistant – Intramural Sports and Sport Clubs

- Organized and executed intramural basketball, flag football, soccer, and softball leagues for over 450 teams including schedules, brackets and matrices
- Advised Sport Clubs with aid in officer orientation and training, travel events, evaluations, special events and weekend activities
- Produced 09-10 program schedule that included securing all facility reservations for Sport Club practices, Intramural leagues, and all special events
- Hired, trained, mentored, scheduled and evaluated Program Managers, 16 Intramural Sports Supervisors, and over 200 officials across all major sports and special events
- Managed student official payroll process and budget totaling over \$15,000 per academic term
- Gained experience using RecTrac software for league scheduling, facility reservations and student eligibility checking
- Provided program evaluations on processes, policies, training, staff and equipment
- Served as a Facility Center Manager during school breaks - opened and closed the building, oversaw cash handling and receipts, supervised building staff, enforced building policy, and demonstrated excellent customer service to daily patrons

**Professional
& Volunteer
Experience**

- Montana State University Hiring Committees:
 First Year Experience Coordinator Search Chair (2019)
 Office of Student Engagement Coordinator Search Member (2019)
 Intramural and Club Sports Coordinator Search Member (2018)
 Graduate Assistants – Various Positions Search Chair (2017 – Present)
- Montana State University Campus Committees:
 Montana State 125th Bobcat Birthday Bash (2018)
- Portland State University Campus Recreation Hiring Committees:
 Outdoor Program Assistant Coordinator Search Chair (2014)
 Rec Clubs Coordinator Search Chair (2012)
 Rec Clubs Graduate Assistant Search Chair (2012)
- Portland State University Campus Committees:
 Portland State of Mind (Homecoming) (2012-2014)
 Party on the Plaza (2011-2016)
 Housing and Residence Life - Blumel Resident Director Search Member (2013)
- Western Carolina University Campus Recreation & Wellness Programming Team Leader (2010-2011)
 Coordinate programming and education that works towards creating a sense of community for our CRC participants and staff
 Collaborate with Orientation Programs to include CRC in all orientation sessions
 Review all programming schedules to ensure they support departmental standards and expectations
 Develop standard operating procedures and policies for each program area
- Western Carolina University Homecoming Committee (2010)
 Co-coordinated weeklong homecoming activities for the campus
 Administered the Catamount Games for the students competing for the Catamount Cup

- Western Carolina University Campus Recreation & Wellness Hiring Committees:
Assistant Director for Fitness & Wellness Search Chair (2011)
Graduate Assistants (2011)
- Oregon State University Department of Recreational Sports Student Employment Committee (2008-2010)
Assisted with standardization of all student job descriptions within the Department of Recreational Sports
Served on the planning team for student employee training for over 175 student staff within all program areas
Co-coordinated off-site Leadership Retreat for approximately 40 lead student staff
- Oregon State University Department of Recreational Sports Hiring Committees:
Program Managers Search Chair (2009-2010)
Graduate Assistants (2009-2010)
- American Red Cross First Aid with CPR/AED for the Workplace Certified (2015 – Present)
- American Red Cross First Aid with CPR/AED Instructor Certified (2010-2012)
- American Red Cross First Aid with CPR/AED for the Professional Rescuer Certified (2007-2015)
- NIRSA University of Oregon Regional Basketball Tournament – All –Tournament Staff Member (2016)
- Western Kentucky University ACIS Flag Football Regional Tournament Director of Scheduling (2010)
- Oregon State University Intramural Sports Greek Council Chair (2009-2010)

**Professional
Association
Involvement**

- National Intramural and Recreational Sports Association (NIRSA) Member (2007-Present):
 - Professional Presentations
 - “MSU Roof Failures: Are You Ready for a Catastrophe? NIRSA Region VI Conference, Salt Lake City, UT (2019)
 - Facilitator of “Intramural Sports Roundtable” NIRSA Oregon – State Conference, Salem, OR (2015)
 - “Keeping Portland State Weird: Alternative Approaches to Member Engagement and Employee Retention” NIRSA Region VI Conference, Honolulu, HI (2015)
 - Facilitator of “State of Oregon Directors Panel” NIRSA Oregon - State Conference, Portland, OR (2013)
 - “Becoming a Rec Sports G.A.” NIRSA Region VI Student Lead On, University of California, Davis (2008)
 - Planning and Host Committee Member
 - MT and ID State Virtual Workshop (2020)
 - NW NIRSA Conference (2019)
 - Region VI Conference (2014)
 - Oregon – State Conference (2013)
 - State Director – Montana (2019-2021)
 - National School of Rec Sports Management Level 1 Graduate (2013)

Professional References:

