## **REVENUE ACCRUAL FORM**

Use this form when you provided goods or services by June 30, but have not received the payment/income by June 30. Income will be recorded in FY20. Entry will be reversed next fiscal year to offset income when the payment is received.									
epartme	ent:								
act Pers	on:					Email Address:			
ne Numb	er:								
Description	on:								
Does the income relate to FY20 activity? Yes No									
SEQ	JRNL TYP	INDEX	ACCT	AMOUNT		Name of vendor/person payment is expected from	Expected		
1	JE16				С				
2	JE16				С				
3	JE16				С				
4	JE16				С				
5	JE16				с				
6	JE16				С				
	epartme act Pers ne Numb Transact Descripti SEQ 1 2 3 4 5	epartment: act Person: ne Number: Transaction Does the SEQ JRNL TYP 1 JE16 2 JE16 3 JE16 4 JE16 5 JE16	epartment: act Person: ne Number: Transaction Does the income relate SEQ JRNL TYP INDEX 1 JE16 2 JE16 3 JE16 4 JE16 5 JE16	Entry will be reversed ne epartment: act Person: he Number: Transaction Does the income relate to FY20 activity SEQ JRNL TYP INDEX ACCT 1 JE16 2 JE16 3 JE16 4 JE16 5 JE16	Income will be Entry will be reversed next fiscal year to o epartment:Email act Person:Email ne Number:Email ne Number:Email TransactionEmail Does the income relate to FY20 activity? SEQ JRNL TYP INDEX ACCT AMOUNT 1 JE16 2 JE16 3 JE16 4 JE16	Income will be recorr Entry will be reversed next fiscal year to offset in epartment:Email Address act Person:Email Address TransactionEmail Address TransactionEmail Address Does the income relate to FY20 activity? Yes SEQ JRNL TYP INDEX ACCT AMOUNT 1 JE16 C 2 JE16 C 3 JE16 C 4 JE16 C 5 JE16 C	Income will be recorded in FY20. Entry will be reversed next fiscal year to offset income when the payment is received. epartment:		

Authorized

Signature:

## \*\*\*Please attach documentation to support amount of accrual\*\*\*

(i.e. disbursement voucher submitted to Foundation, copy of invoice sent, etc)

Email completed form to UBShelp@montana.edu. Please contact Hannah Friedrich with any questions at x3897.