

University Business Services
Montana State University
Bozeman, Montana 59717

Non OSP APPOINTMENT FORM - TRAINEESHIPS & FELLOWSHIPS

Name: _____ Dept/School: _____

Home Address: _____ Banner ID No. _____

Appointment Details:

Date to Begin: _____ Date to Terminate: _____

Total Gross Amount: _____ Non OSP Index No.: _____

Amount to be Paid per Month: _____ Account Code: _____

This traineeship or fellowship award is made for the training and education of the individual, and is directly related to the technical area of degree sought.

You are advised that amounts granted are taxable income if the total scholarship amount exceeds tuition and fees required for enrollment (not including room and board) and include fees, books, supplies and equipment required for courses of instruction.

No deductions are made for any purposes, such as income tax, or social security. As a result, 1099 Forms will not be sent to you. You must maintain your own income tax records for tax purposes. Contact the IRS for more information.

I have read the above statement and understand I will be responsible for any tax liability resulting from amounts received.

Student's Signature Date

APPROVED BY:

Authorized Signature Date

Authorized Signature Date

One copy to AP

One copy to Financial Aid

One copy to FSS

One copy to Student