

SUMMER TUITION PAYMENT PLAN

The Summer Tuition Payment Plan is an installment plan available for qualified applicants who are unable to make full payment of current semester tuition, fees, and/or room and board charges on regular fee payment day. This plan is available to all students with these exceptions: students whose financial aid is ready at fee payment day and is equal to or greater than fees charged, students who are in default on a federal loan, or students who have a poor repayment history at Montana State University in Bozeman.

GENERAL INSTRUCTIONS

1. Submit a tuition payment plan application each Summer Session on the Student Accounts website or to the Student Accounts Office, P.O. Box 172640, Bozeman, MT 59717-2640. A non-refundable \$30 processing fee will be added to the student's fee statement per semester for each approved application. A faxed or emailed application (406-994-1954 or studentaccounts@montana.edu) is acceptable. **A hold will be placed on the student's account for an incomplete application or if a social security number has not been provided to MSU. Please note:**

APPLICATION DEADLINE FOR THE TUITION PAYMENT PLAN IS THE 3rd CLASS DAY OF YOUR FIRST SESSION. PLEASE SEE THE SUMMER REGISTRATION HANDBOOK FOR DATES.

2. Pay your **first installment** according to established fee payment procedure. **Please note:**

A minimum payment of 1/3 to 1/2 of the total fees and charges due for the semester must be paid by the published fee payment deadline date depending on which Summer session you are attending. All available financial aid credited to your university account will be applied to the initial overall balance. Financial aid that posts to your account after the first payment is made will apply to the next payment(s) due. **Be sure to budget for paying the first payment to be confirmed.** The remaining balance is paid in one or two installments.

3. Tuition installments as well as any other outstanding charges due Montana State University-Bozeman are to be paid at the MSU Student Accounts Office, P.O. Box 172640, Bozeman, MT 59717-2640, either on line, by mail, in person, or in the Montana Hall drop box. Any installment payments that are mailed must be **RECEIVED** by the Student Accounts Office on or before the due date.

Summer 2022 due dates

1st 6-week session due dates 5/18/22 and 6/6/22

12-week session, both 6-week sessions, and intersession due dates 5/18/22, 6/13/22, and 7/11/22

2nd 6-week session only due dates 6/29/22 and 7/18/22

MONTANA STATE UNIVERSITY RESERVES THE RIGHT TO REJECT OR DECLINE ANY APPLICATION AND TO REQUIRE A GUARANTOR ON ANY TUITION PAYMENT PLAN APPLICATION. IF YOU ARE UNDER 18 AT THE TIME YOU SIGN THIS FORM, YOU MUST PROVIDE A GUARANTOR. FORMS ARE AVAILIABLE FROM STUDENT ACCOUNTS.

APPLICANT CERTIFICATION. Initial that you have read: _____

My application for the tuition payment plan certifies that I agree to pay my semester tuition and fee bill in full according to the established installment due dates, whether or not I receive anticipated financial aid. I understand that failure to pay in full by the final date will result in the following: 1) I will continue to attend current classes but I will not be able to receive formal grade reports or transcripts, 2) I will not be able to register for subsequent terms, 3) future registration may be dropped if my final payment is not made in a timely manner 4) I will not receive a diploma if I graduate, 5) my debt may be referred to a collection agency, 6) my repayment history may be referred to a credit bureau, and 7) I may have to pay collection fees. I understand I will have to make the first payment in order to confirm my bill.